

Thurrock - An ambitious and collaborative community which is proud of its heritage and excited by its diverse opportunities and future

Planning, Transport, Regeneration Overview and Scrutiny Committee

The meeting will be held at **7.00 pm** on **6 December 2022**

Committee Room 2, Civic Offices 3, New Road, Grays, Essex, RM17 6SL.

Membership:

Councillors Alex Anderson (Chair), John Allen (Vice-Chair), Robert Gledhill, Tom Kelly, Kairen Raper and Lee Watson

Substitutes:

Councillors Adam Carter, Shane Hebb, John Kent, Martin Kerin and James Thandi

Agenda

Open to Public and Press

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1. Apologies for Absence	
2. Minutes	5 - 8
To approve as a correct record the minutes of the Planning, Transport and Regeneration Overview and Scrutiny Committee meeting held on 18 October 2022.	
3. Items of Urgent Business	
To receive additional items that the Chair is of the opinion should be considered as a matter of urgency, in accordance with Section 100B (4) (b) of the Local Government Act 1972. To agree any relevant briefing notes submitted to the Committee.	
4. Declaration of Interests	
5. Fees and Charges Pricing Strategy 2023/24	9 - 32

6. Stanford-le-Hope Interchange Project (to follow)

7. Work Programme

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Queries regarding this Agenda or notification of apologies:

Please contact Kenna-Victoria Healey, Senior Democratic Services Officer by sending an email to Direct.Democracy@thurrock.gov.uk

Agenda published on: **28 November 2022**

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DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF

Breaching those parts identified as a pecuniary interest is potentially a criminal offence

Helpful Reminders for Members

- *Is your register of interests up to date?*
- *In particular have you declared to the Monitoring Officer all disclosable pecuniary interests?*
- *Have you checked the register to ensure that they have been recorded correctly?*

When should you declare an interest *at a meeting*?

- **What matters are being discussed at the meeting?** (including Council, Cabinet, Committees, Subs, Joint Committees and Joint Subs); or
- If you are a Cabinet Member making decisions other than in Cabinet **what matter is before you for single member decision?**



Does the business to be transacted at the meeting

- relate to; or
- likely to affect

any of your registered interests and in particular any of your Disclosable Pecuniary Interests?

Disclosable Pecuniary Interests shall include your interests or those of:

- your spouse or civil partner's
- a person you are living with as husband/ wife
- a person you are living with as if you were civil partners

where you are aware that this other person has the interest.

A detailed description of a disclosable pecuniary interest is included in the Members Code of Conduct at Chapter 7 of the Constitution. **Please seek advice from the Monitoring Officer about disclosable pecuniary interests.**

What is a Non-Pecuniary interest? – this is an interest which is not pecuniary (as defined) but is nonetheless so significant that a member of the public with knowledge of the relevant facts, would reasonably regard to be so significant that it would materially impact upon your judgement of the public interest.

Pecuniary

If the interest is not already in the register you must (unless the interest has been agreed by the Monitoring Officer to be sensitive) disclose the existence and nature of the interest to the meeting

If the Interest is not entered in the register and is not the subject of a pending notification you must within 28 days notify the Monitoring Officer of the interest for inclusion in the register

Unless you have received dispensation upon previous application from the Monitoring Officer, you must:

- Not participate or participate further in any discussion of the matter at a meeting;
- Not participate in any vote or further vote taken at the meeting; and
- leave the room while the item is being considered/voted upon

If you are a Cabinet Member you may make arrangements for the matter to be dealt with by a third person but take no further steps

Non- pecuniary

Declare the nature and extent of your interest including enough detail to allow a member of the public to understand its nature



You may participate and vote in the usual way but you should seek advice on Predetermination and Bias from the Monitoring Officer.

Our Vision and Priorities for Thurrock

An ambitious and collaborative community which is proud of its heritage and excited by its diverse opportunities and future.

1. **People** – a borough where people of all ages are proud to work and play, live and stay
 - High quality, consistent and accessible public services which are right first time
 - Build on our partnerships with statutory, community, voluntary and faith groups to work together to improve health and wellbeing
 - Communities are empowered to make choices and be safer and stronger together

2. **Place** – a heritage-rich borough which is ambitious for its future
 - Roads, houses and public spaces that connect people and places
 - Clean environments that everyone has reason to take pride in
 - Fewer public buildings with better services

3. **Prosperity** – a borough which enables everyone to achieve their aspirations
 - Attractive opportunities for businesses and investors to enhance the local economy
 - Vocational and academic education, skills and job opportunities for all
 - Commercial, entrepreneurial and connected public services

Minutes of the Meeting of the Planning, Transport, Regeneration Overview and Scrutiny Committee held on 18 October 2022 at 7.00 pm

Present: Councillors Alex Alex Anderson (Chair), Robert Gledhill, Tom Kelly, Kairen Raper and Lee Watson

In attendance: Kevin Munnelly, Assistant Director of Regeneration and Place Delivery
Kenna-Victoria Healey, Senior Democratic Services Officer

Before the start of the Meeting, all present were advised that the meeting was being recorded and livestreamed, with the recording to be made available on the Council's website.

8. Minutes

The minutes of the Planning, Transport and Regeneration Overview and Scrutiny Committee meeting held on 5 July 2022 were approved as a true and correct record.

9. Items of Urgent Business

There were no items of urgent business.

10. Declaration of Interests

There were no interests declared.

11. A13 Widening Project

The Assistant Director of Regeneration and Place Delivery presented the report found on pages 15-20 of the agenda.

The Chair of the Committee thanked the Assistant Director for the report, referring to lighting issues he sought as to whether the equipment required had been ordered and further sought assurances that 23 January 2023 was to be the completion date. The Assistant Director of Regeneration and Place Delivery commented this was the estimate date given to the Council by contractors and subject to any unknown delays this date was being worked to.

Councillor Raper referred to paragraph 2.2 regarding issues on the project which had resulted in delays and asked that these reports be circulated to Members of the Committee. The Assistant Director of Regeneration and Place Delivery agreed and commented that once the project had been completed the Committee would receive a closure report.

Councillor Watson enquired as there was now a completion date of 23 January as to whether Officers forecasted any delays which would prevent the project from completing. She further asked whether the Committee would receive a breakdown of the actual costs come January 2023.

The Assistant Director of Regeneration and Place Delivery advised Members most of the milestones within the project except for lighting were due to be completed in November 2022. He continued by stating the 23 January 2023 was an estimated date for the scheme to be completed and handed it back Thurrock. The Assistant Director commented the next report presented to the Committee would set out a timeline of the project for Members and a closure report would also be submitted to the Committee outlining the lessons learned as well as financial closure of the project.

Councillor Gledhill enquired about the acquisition of the lighting equipment, specifically seeking what equipment was being waited on. The Assistant Director of Regeneration and Place Delivery explained contractors were waiting for a component element of the control for the light system.

It was suggested by Councillor Gledhill that an additional recommendation be added following requests to Officers for additional information "That Officers provide the requested information by Members at the next meeting." This was agreed by all Members of the Committee.

RESOLVED that the Planning, Transportation and Regeneration Overview and Scrutiny Committee:

- 1. Notes and comments on the report content.**
- 2. Officers provide the requested information by Members at the next meeting**

12. Stanford-le-Hope Interchange Report

The Assistant Director of Regeneration and Place Delivery presented the report found on pages 21-28 of the agenda.

The Chair of the Committee thanked the Assistant Director for the report and referring to paragraph 3.10 of the report enquired as to when construction on the project was now scheduled to take place and what impact the negotiation with regards to the contract was going to have on the construction start date and overall completion of the project. The Assistant Director commented it was unfortunate but by looking at the table at paragraph 3.10 of the report, it was clear there were to be further delays to the construction start date due to contract negotiations, however Officers were hopeful to come to a contract agreement by the end of October. The Chair of the Committee requested a Briefing Note be circulated to Committee updating them on the project after the 31st October 2022.

During discussions Councillor Watson thanked the Assistant Director for the report and highlighted her main concern was the risk that this project could also become overspent as has happened the A13 Widening Project. She continued by stating there was already a project envelope set at £29 million, however if delays were continuing this would incur more costs. She sought assurances that the overall project would remain the same and that the business case would be approved and signed off so that both phases of the project could to be completed together.

The Assistant Director of Regeneration and Place Delivery advised Members a lot of design work had already been completed which gave Officers slightly more control to make sure timelines were kept too. He confirmed that reports would be presented to the Committee to ensure Members were updated as to the process of the project. Members heard how Officers were bringing into the project the additional resources required to support the scheme, which in the long term could save resources. This included ensuring the experts required were involved and making sure that people internal to the Council were also involved in those discussions, this included the Urban Design Team and the Highways Department.

Members sought clarity on inflations costs and how much these would be costing the project per month, asking that the information be reported back to the Committee.

The Chair of the Committee suggested an additional recommendation be added following requests to Officers for additional information "That Officers provide the requested information by Members at the next meeting." This was agreed by all Members of the Committee.

RESOLVED that the Planning, Transport and Regeneration Overview and Scrutiny Committee:

- 1. Notes and comments on the information provided relating to the Stanford-le-Hope Interchange project**
- 2. Officers provide the requested information by Members at the next meeting**

13. Planning, Transport, Regeneration Overview and Scrutiny Committee Work Programme 2022/2023

The Chair addressed the Committee explaining he had requested an extraordinary meeting to be held on 23 November 2022, this was agreed by Members, who requested that the work programme be updated and circulated to the Committee.

Councillor Kelly asked that Members receive an update on the A13 East Facing Access.

RESOLVED

That there be an Extraordinary Committee on 23rd November 2020 and that update on the A13 East Facing Access be included on the Work Programme.

The meeting finished at 7.58 pm

Approved as a true and correct record

CHAIR

DATE

**Any queries regarding these Minutes, please contact
Democratic Services at Direct.Democracy@thurrock.gov.uk**

6 December 2022		ITEM: 5
Planning, Transport and Regeneration Overview and Scrutiny Committee		
Fees and Charges Pricing Strategy 2023/24		
Wards and communities affected: All	Key Decision: Key	
Accountable Assistant Director: Leigh Nicholson, Assistant Director for Planning Transport and Public Protection, Julie Nelder, Assistant Director for Highways, Fleet and Logistics, David Johnson, Corporate Property, Gerard McCleave, Assistant Director for Economic Growth and Development		
Accountable Director: Julie Rogers, Director of Public Realm Jonathan Wilson, Assistant Director Finance Karen Wheeler, Director of Strategy Engagement and Growth		
This report is Public		

Executive Summary

This report specifically sets out the fees and charges in relation to services within the remit of this Overview and Scrutiny Committee.

Charges will take effect from the 1st of April 2023, unless otherwise stated. In preparing the proposed fees and charges, Directorates have worked within the charging framework and commercial principles set out in section three of this report. We have also taken into account the effect that the increase in interest rates and the cost-of-living crisis has had on the Local Economy and our services and the continued implications from Covid-19.

Further Director delegated authority will be sought via Cabinet to allow Fees and Charges to be varied within financial year in response to changes in government legislation, all other changes in year will be brought back to Cabinet via the Service Director for transparency.

1. Recommendations

1.1 That Planning, Transport and Regeneration Overview and Scrutiny Committee note the revised fees, including those no longer applicable, and comment on the proposals currently being considered within the remit of this committee.

1.2 That Planning, Transport and Regeneration Overview and Scrutiny Committee note that Director delegated authority will be sought via Cabinet to allow Fees & Charges to be varied within a financial year in response to Legal or Regulatory requirements only.

2. Background

2.1 This paper describes the fees and charges approach for the services within the Planning, Transport and Regeneration Overview and Scrutiny Committee remit for 2023/24 and will set a platform for certain pricing principles moving forward into future financial years.

2.2 The paper provides narrative for the Planning, Transport and Regeneration areas:

- Highways and Fleet
- Parking
- Passenger Transport
- Highways Infrastructure
- Network Management
- Transport Development
- Planning and Growth
- Development Management
- Building Control

3. Thurrock Charging Policy

3.1 The strategic ambition for Thurrock is to adopt a policy on fees and charges that ensures that all discretionary services will full cost recover wherever possible.

3.2 Whilst reviewing charges, Directorates will consider the level of demand for the service, the market dynamics and how the charging policy helps to meet other service objectives.

3.3 Rather than a set increase across all service lines, when considering the pricing for 2023/24 some key questions were considered:

- Where a tiered/premium pricing structure can be applied
- How sensitive are customers to price (are there areas where a price freeze is relevant)

- Consideration with regards to COVID 19 and the impact on fees & charges locally & nationally
- What new charges might we want to introduce for this financial year
- How do our charges compare to neighbouring boroughs and private sector competitors (particularly in those instances where customers have choice)
- How can we influence channel shift
- Can we set charges to recover costs
- How sensitive is demand to price
- Statutory services may have discretionary elements that we can influence
- Do we take deposits, charge cancellation fees, and charge an admin fee for duplicate services (e.g. lost certificates)

3.4 For Planning, Transport and Regeneration a number of different methods to tier their charges depending on the service area are used:

- **Highways Licensing** – Uses a combination of fixed minimum charges, and variable percentage charge based on specific financial thresholds being exceeded.
- **Transport Development** – Use a number of different charging methods, including minimum charges, deposit retention, financial bonds and percentage based charges based on specific financial threshold levels.
- **Planning Performance Agreements** – Uses the number of properties being developed or commercial floor space by the developer per annum to set the charge levels.
- **Street Naming** – Use tiered charges based on number of properties

3.5 The key following points should be noted for 2023/24 fees and charges:

- **Permits** - Proposal to introduce a small fee of £10 payable by residents for their 1st Resident Permit and £20 for a 2nd permit. The 3rd permit has increased by £5 from £75 to £80 (6.5%) for 2023/24.
- **Visitor Permits** - In March 2022 Thurrock switched from paper permits to virtual permits. Each household will still be gifted with 100 hours of free visitor parking.

The Virtual Permit solution offers more flexibility to customers who can now activate individual visitor permits simultaneously on multiple visitor vehicles making the most of their free 100 hours.

Additionally, they may purchase individual virtual visitor permits as and when required according to their visitor demand, instead of having to purchase 20 visits valid for 100 hours in one transaction. This change was a direct result of requests from residents and Councillors for Thurrock to offer more flexibility with the visitor permits.

Some zones are restricted for more than 5 hours so in response to increasing requests to extend the duration of the visitor permits, it is

proposed to increase the single visitor permit valid for 5 hours by 10p to a fee of 45p and offer a new all day permit for 75p. This charge is considerably less than standard Pay and Display which costs a minimum of £1 for 1 hour.

- **On Street Pay and Display car park charges** – The last wholesome review of On - Street parking charges in Thurrock took place over 4 years ago. The Off – Street charges linked to Car Parks was reviewed and increased as part of the 2022/23 fees and charges and included a commitment to carry out alternate annual reviews of the On and Off street tariff.

To achieve the required consistency across the car parking tariffs, it is proposed to increase all On - Street parking tariffs in line with off street increases in 2022/23.

- **Thames Rd** - A new long stay fee is proposed to deliver consistency with the increased tariff at Grays Beach. There has been a 15% increase in commuters parking in Thames Road all day, taking advantage of the short stay fee set at £3.20 and not using the commuter long stay Grays Beach car park, current tariff £6.50 all day. The introduction of the consistent long stay tariff will encourage commuters to park off street in long stay car parks, keeping Thames Road more available for short stay visitors to the Yacht Club and Grays Beach.
- **Parking Suspensions** – Charges have increased from £50 to £60 (20%) Parking suspensions do not have a direct impact on residents but mainly effect large private companies who carry out planned works linked to utilities, building or highways. Such applications also serve as requests for priority enforcement at these paid for locations. The increase in charge is reflective of the admin and CEO priority resource required to legally process and effectively support such applications.
- **Off street Parking Charges** – Remain unchanged for 2023/24.
- **NHS Parking Charges** – Remain unchanged for 2023/24
- **Penalty Charge Notices** – Are set statutorily and unchanged for 2023/24.
- **Pre-Planning Application** – Charges have increased for 2023/24 between 0% - 10% (£192)
- **Planning Performance Agreement** – Charges have increased by 10% for 2023/24 (£18,000)
- **Highway's infrastructure** – No new charges are proposed for 2023/24 and remaining fees have increased between 0% and 14% (£43).

- **Transport Development** – The majority of fee increases are in line with projected inflation provision, apart from the fees for development works which have not been increased for at least 2 years. Charges are proposed to increase to reflect increases within the industry and the need for additional consultancy support for specialist technical checks and supervision.
- **Transport (Fleet)** – Vehicular MOT Testing – charges have increased for 2023/24 between 5% -7% class 4 has gone from £36 - £38, class 5 tests have risen from £51 - £55.
- **Land Charges** – have increased where feasible this year between 0% - 20% (£1), there has also been a new charge added for Con29R Search – Commercial Land, A new Commercial Land Charge has been introduced. Previous charges did not consider situations where commercial searches contained multiple parcels, therefore we were not charging enough to cover the resource taken to complete these types of searches.
- **Commercial/Non-Commercial Matters** – have increased between 0% and 11% (£106)
- **Town Centre Management** – have increased between 0% and 11% (£14)

4. **Proposals and Issues**

- 4.1 The fees and charges for each service area have been considered and the main considerations are set out below.
- 4.2 To allow the Council services to better respond to changes in the commercial environment for fees and charges; The Director of the Service Area jointly with the agreement of Cabinet may vary service charges within financial year due to commercial considerations.
 - This will allow service areas, providing services on a traded basis to vary their fees and charges to reflect commercial and operational considerations that impact the cost recoverability calculations.
 - Any changes to Fees and Charges due to commercial considerations will require consultation with, and agreement of, the relevant Portfolio Holder.

5. **Transport and Highways**

5.1 **Parking Permit overview**

Thurrock Council manage all Permit Parking Areas (PPA) and Controlled Parking Zones (CPZ) across the Borough which have introduced and support priority parking for residents, local businesses and their visitors.

Parking on every road in a zone is controlled at times shown on the signs, when all parked vehicles must have a permit. Parking zones operate at different times depending on local parking pressures.

There are various kinds of permit for other drivers who need to visit local addresses and have a legitimate need to park on roads in a PPA, such as visitors, NHS workers, business, and carers.

Disabled Badge holders are permitted to park for free in permit bays when displaying their Blue Badge.

Short stay parking bays are provided to allow people to visit shops and other local facilities.

Other drivers who are not permitted to park in the zone when it is in force are required to use public parking bays located nearby or utilise Off Street Car Parks in the area.

The demand for limited street parking is managed in this way and enforced by Thurrock Councils Parking Enforcement Team.

5.2 Sustainable Travel

The proposal outlined in this report to revise the on-street car parking permits and Pay and Display charges will also encourage, support and promote more sustainable travel.

Deterring unnecessary car usage by managing fees and charges can encourage people to focus on the sustainable travel options and is one clear way that local authorities can help improve the environment in their area and more globally

5.3 Visitors Permits

Resident Permit schemes were introduced in order to preserve the limited parking spaces available on-street for residents around towns and train stations and to protect residents from the incursion of commuter parking.

All residents entitled to a Resident Permit are entitled to purchase Visitor Permits.

In March 2022 Thurrock switched from paper permits to virtual permits.

Each household will still be provided with 100 hours of free visitor parking equivalent to the 20 x 5 hour visits previously gifted to them in the visitor paper permit sheet. The previous paper permit was a single permit which provided 20 visits, each visit valid for 5 hour blocks.

The cost of Additional Visitor Permit sheets thereafter were £7 each.

Many zones are restricted for more than 5 hours so in response to increasing requests to extend the duration of visitor permits is proposed to increase the single visitor permit valid for 5 hours by 10p to a fee of 45p and offer a new all day permit for 75p. This is considerably less than standard Pay and Display which costs a minimum of £1 for 1 hour.

5.4 Residents Permits

There are currently 5055 resident permits on issue in Thurrock. On average 90% of these permits are issued free of charge.

At this time, residents are issued with two permits per household at zero cost, with a fee of £75 associated with 3rd permit applications.

Any surplus income from parking is ring fenced for purposes as specified in section 55 of the Road Traffic Regulation Act 1984 and is to be used to meet all or any part of costs of the provision and maintenance by the local authority of on and off street.

There has been a consistent increase in costs associated with the administration, enforcement, maintenance and management of these zones which are in place to prioritise parking in favour of residents over the last 5 years, without any charge to residents for their priority 2 parking permits.

Statutory guidance for local authorities set by the Department for Transport states, local authority parking enforcement should be self-financing and the Secretary of State will not expect local taxpayers to meet any deficit.

As the objective of parking controls is 100% compliance, money from the issued fines cannot be used to fully offset associated costs. Local authorities must charge for permits and pay and display tickets in support of the costs associated with the administration, enforcement, maintenance and management of these zones which are in place to prioritise parking in favour of residents.

In efforts to bring the price of these permits in line with other comparable authorities and to ensure the value of these permits is not eroded by inflation, it is proposed to increase by £5 (6.5%) all 3rd permit applications.

In addition, it is proposed to charge a small annual fee of £10 for the 1st resident permit and £20 for a 2nd resident permit application.

On average 75% of residents have 1 (one) permit. A £10 permit fee would contribute an average of £37,910 towards the associated costs.

On average 15% of residents have 2 (two) permits. A £20 permit fee would contribute an average of £15,160 towards the associated costs.

On average 5% of residents purchase the chargeable 3rd permit.

The proposed fees still represent good value for money and compares favourably with most other authorities and neighbouring Boroughs.

5.5 Parking Charges

Proposal – On Street, Pay and Display Tariff increased.

There has been no increase in on street Pay and Display charges in over 4 years not even in line with inflation. It is proposed to increase all On -Street parking tariffs in support of inflation, service, management, enforcement and maintenance costs including business rates, surface maintenance, and signs and line repairs.

There are currently 3 tariff codes as they are designed to support various parking demands. The 3 Tariffs are detailed below:

PP1 = Quick Stop Parking – maximum stay 1 hr (These bays are placed near to the end of roads close to local shops)

PP2 = Short Stay Parking – maximum stay up to 4 hrs

PP3 = Long Stay at Thames Road and the access road to the Yacht Club near Grays Beach

Please see below a table which confirms what the increases across all Pay and Display charges will mean to the customer.

Tariff code PP1	Current Charges	Proposed Charges	Increase %
Brooke Road	Up to 30 mins = 70p	Up to 30 mins = £1.00	42.85%
Clarence Road			
Cromwell Road	Up to 45 mins = 90p	Up to 45 mins = £1.20	33.33%
Dell Road			
High Street Station Approach	Up to 1 hour = £1.40	Up to 1 hour = £1.70	21.42%
Quarry Hill			

Tariff PP2	Current charges	Proposed Charges	Increase %
Bedford Road	up to 1 hour = 70p	up to 1 hour = £1.00	42.85%
Bradbourne Road			
Brooke Road	up to 2 hour = £1.40	up to 2 hour = £1.70	33.33%
Clarence Road			
Cromwell Road	up to 4 hour = £2.30	up to 4 hour = £2.60	13.04%
Derby Road Bridge			
Grange Road			
London Road			
Milton Road			
Orsett Road			

Tariff PP3	Current charges	Proposed Charges	Increase %
Thames Road and the access road to the Yacht Club near Grays Beach	up to 1 hour = 70p	up to 1 hour = £1.00	42.85%
	up to 2 hours = £1.20	up to 2 hours = £1.50	25%
	Over 2 hours = £3.20	Over 2 hours = £4.00	25%
	Over 6 hours – New long stay fee	Over 6 hours – £.6.50	New

5.6 Operational Permit

The new virtual permit system offers more flexibility to offer shorter term permits where appropriate. In response to demand for shorter term contractor permits, it is proposed to introduce new 1, 3 and 6 month contractor permits, available on-line to contractors working in Thurrock. Contractor permits will be charged £50 (1 month), £70 (3 months), £100 (6 months) and the annual contractor permit will increase from £165 to £200.

5.7 Penalty Charge Notices

The charges for penalty charge notices are statutory charges and cannot be changed by the local authority

5.8 Bus Passes

Any resident that applies for their first bus pass under the government's entitlement criteria receives their pass free of charge. This is a statutory requirement and no changes to this arrangement are proposed.

Any replacement for the loss of any bus pass will be charged an admin fee, £11 (7.84% increase).

5.9 Highways Infrastructure

These charges have increased between 0% and 14% and have been benchmarked against other neighbouring authorities.

5.10 Transport Development

The majority of fee increases are in line with projected inflation provision, apart from the fees for development works which have not been increased for at least 2 years. Charges are proposed to increase to reflect increases within the industry and the need for additional consultancy support for specialist technical checks and supervision.

1. Minor Works licenses

	Existing	Proposed
thresholds	£0 to £30k scheme costs	£0 to £50k scheme costs
Percentage fees (to scheme cost)	Flat fee for design check and supervision = 9%	Flat fee for design check and supervision = 9%
Minimum fees	£5k	£7.5k

2. S38 / S278 agreements – standard works

	Existing	Proposed
thresholds	£30k - £1m scheme costs	£50k - £1.5m scheme costs
Percentage fees (to scheme cost)	Design Check = 4% Supervision = 6%	Design = 5% Supervision = 7%
Minimum fees	N/A	N/A

3. S38 / S278 agreements – major works

	Existing	Proposed
thresholds	£1m or more	£1.5m or more
Percentage fees (to scheme cost)	Flat fees for design check and supervision = 6%	Flat fees for design check and supervision = 8%
Minimum fees	N/A	£180k

6. Planning

6.1 Development Management – Standard Planning Fees

Income derived from the previous increase is ring fenced by statute to be used for the development and improvement to planning services. Further information on these fees can be found at the ECAB Planning Portal.

6.2 Development Management - Additional Planning Fees

Thurrock Development Management offers other planning services that are over and above the nationally set fees.

The income received from these services has been ring fenced through the Planning Services Business Plan (2017-2020) which was agreed by the Commercial Board in May 2017. This income has to be spent within the Planning Service.

Planning Performance Agreements have increased this year by up to 10%. These charges are now more in line with other authorities as historically Thurrock have been charging a lower fee, this commercial charge will enable us to generate income which will help shape and guide development and growth within the borough, a similar approach will be adopted and will guide

the roll out of Local Plan related PPA's which have been added into the fees and charges this year for 2023/24.

6.3 Building Control

Fee income is related to market share. The Building Control Account is governed by legislation that requires that the Council does not produce a profit or loss over a three-year rolling period and that any increase in income must be ring-fenced with the Building Control account. The fees are currently unchanged but are under review and will be taken back to Cabinet in early 2023.

6.4 Land Charges

Local Land Charges (LLC) income is derived from charges associated with the sale and purchase of property in Thurrock. This account functions on a cost recovery basis, therefore any increase in income cannot be used outside of the LLC budget. A new charge for Commercial Land has been introduced for 2023/24 as previous charges did not take into account situations where commercial searches contained multiple parcels of land, therefore we were not charging enough to cover the resource required to complete these types of searches.

7. Reasons for Recommendation

7.1 The setting of appropriate fees and charges will enable the Council to generate essential income for the funding of Council services. The approval of reviewed fees and charges will also ensure that the Council is competitive with other service providers and neighbouring councils. The ability to vary charges within financial year will enable services to more flexibly adapt to changing economic conditions.

7.2 The granting of delegated authority will only apply to legal or regulatory changes. If there is a need to alter fees during the financial year to enable the Council to better respond to commercial challenges, additional reports may be brought to Cabinet for approval

8. Consultation (including Overview and Scrutiny, if applicable)

Consultations will be progressed where there is specific need. However, with regard all other items, the proposals in this report do not affect any specific parts of the borough. Fees and charges are known to customers before they make use of the services they are buying.

9. Impact on corporate policies, priorities, performance and community impact

The changes in these fees and charges may impact the community; however it must be taken into consideration that these price rises include inflation and no profit will be made on the running of these discretionary services.

10. Implications

10.1 Financial

Implications verified by: **Joanne Freeman**
Finance Manager

The effect of any changes to fees and charges on individual income targets will be determined as part of the 2023-24 budget setting process in which Corporate Finance and service areas will review anticipated level of demand, fee increases, previous performance and potential associated costs. Covid-19 has significantly impacted the Authority's ability to achieve current income targets, and this will be taken into consideration when setting future targets.

The Council wide draft budget report will include the 2023-24 income targets across all directorates

10.2 Legal

Implications verified by: **Mark Bowen**
Deputy Monitoring Officer

Fees and charges generally fall into three categories – Statutory, Regulatory and Discretionary. Statutory charges are set in statute and cannot be altered by law since the charges have been determined by Central government and all authorities will be applying the same charge.

Regulatory charges relate to services where, if the Council provides the service, it is obliged to set a fee which the Council can determine itself in accordance with a regulatory framework. Charges have to be reasonable and must be applied across the borough.

Discretionary charges relate to services which the Council can provide if they choose to do so. This is a local policy decision. The Local Government Act 2003 gives the Council power to charge for discretionary services, with some limited exceptions. This may include charges for new and innovative services utilising the Council's general power of competence under section 1 of the Localism Act 2011. The income from charges, taking one financial year with another, must not exceed the cost of provision. A clear and justifiable framework of principles should be followed in terms of deciding when to charge and how much, and the process for reviewing charges.

A service may wish to consider whether they may utilise this power to provide a service that may benefit residents, businesses and other service users, meet the Council priorities and generate income.

Decisions on setting charges and fees are subject to the Council's decision making structures. Most charging decisions are the responsibility of Cabinet, where there are key decisions. Some fees are set by full Council

10.3 **Diversity and Equality**

Implications verified by: **Roxanne Scanlon**
Community Engagement and Project Monitoring officer

The Council is responsible for promoting equality of opportunity in the provision of services and employment as set out in the Equality Act 2010 and Public Sector Equality Duty. Decisions on setting charges and fees are subject to Community Equality Impact Assessment process and the Council's wider decision making structures to determine impact on protected groups and related concessions that may be available. A CEIA will be completed to assess the impact of the changes detailed within this report.

Council's pay and display charges have been benchmarked to ensure they are either below or in line with other local authorities and are applied fairly and consistently across all car parks in Thurrock that are the subject of pay and display measures.

Council's overarching Parking Policy and Strategy and Parking Enforcement Strategy was the subject of consultation in November 2020 and each are the subject of Community Equality Impact Assessment. Feedback from this consultation and other individual projects is used to support ongoing monitoring and review of CEIA and the implementation of the related policy and strategies.

10.4 **Other implications (where significant)** – i.e. Staff, Health Inequalities, Sustainability, Crime and Disorder, and Impact on Looked After Children

- None

11. **Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):**

- None

12. Appendices to the report

- Appendix 1 – Schedule of Proposed Fees and Charges for 2023/24.
- Appendix 2 – Schedule of Fees and Charges no longer applicable.
(Removed)

Report Author:

Kelly McMillan, Business Development Manager

Name of Fee or Charge	2022/23 - Charges				2023/24 - Charges				Changes from 2022/23				Detail				
	VAT	Net Charge	VAT Amount	Total Charge	VAT	Net Charge	VAT Amount	Total Charge	Net Change	VAT Amount	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Owner
Local Land Charges - Additional parcel - Commercial	O	£ 53.00	£ -	£ 53.00	O	£ 55.00	£ -	£ 55.00	£ 2.00	£ -	£ 2.00	3.77%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Additional parcel - Personal search	O	£ 9.00	£ -	£ 9.00	O	£ 10.00	£ -	£ 10.00	£ 1.00	£ -	£ 1.00	11.11%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Additional parcel - Residential	O	£ 41.00	£ -	£ 41.00	O	£ 42.00	£ -	£ 42.00	£ 1.00	£ -	£ 1.00	2.44%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Cancellation fee for Con29 search	O	£ 27.50	£ -	£ 27.50	O	£ 29.00	£ -	£ 29.00	£ 1.50	£ -	£ 1.50	5.45%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Charges for a copy of the local land charges search	O	£ 22.50	£ -	£ 22.50	O	£ 23.00	£ -	£ 23.00	£ 0.50	£ -	£ 0.50	2.22%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Con290 - per question	S	£ 33.33	£ 6.67	£ 40.00	S	£ 34.17	£ 6.83	£ 41.00	£ 0.84	£ 0.17	£ 1.00	2.50%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Copy of tree preservation orders	O	Free of Charge	£ -	Free of Charge	O	Free of Charge	£ -	Free of Charge	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Anthony Fletcher
Local Land Charges - Copy of planning decision and enforcement notices	O	Free of Charge	£ -	Free of Charge	O	Free of Charge	£ -	Free of Charge	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Anthony Fletcher
Local Land Charges - Copy of smoke control order	O	Free of Charge	£ -	Free of Charge	O	Free of Charge	£ -	Free of Charge	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Anthony Fletcher
Local Land Charges - Copy of legal agreements	O	Free of Charge	£ -	Free of Charge	O	Free of Charge	£ -	Free of Charge	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Anthony Fletcher
Local Land Charges - Copy of Home Improvement Grants (HIGs)	O	Free of Charge	£ -	Free of Charge	O	Free of Charge	£ -	Free of Charge	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Anthony Fletcher
Local Land Charges - Copy of Anglian Water Agreement (AWA)	O	Free of Charge	£ -	Free of Charge	O	Free of Charge	£ -	Free of Charge	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Anthony Fletcher
Local Land Charges - Copy of building regulation decision notice	O	£ 15.00	£ -	£ 15.00	O	£ 16.00	£ -	£ 16.00	£ 1.00	£ -	£ 1.00	6.67%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Copy of building regulation completion notice	O	£ 15.00	£ -	£ 15.00	O	£ 16.00	£ -	£ 16.00	£ 1.00	£ -	£ 1.00	6.67%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Electronic Format - Con29R Search - Commercial	S	£ 175.00	£ 35.00	£ 210.00	S	£ 180.00	£ 36.00	£ 216.00	£ 5.00	£ 1.00	£ 6.00	2.86%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Electronic Format - Con29R Search - Commercial Land					S	£ 200.00	£ 40.00	£ 240.00	£ 200.00	£ 40.00	£ 240.00	0.00%	S	N	PR	PTR	Anthony Fletcher
Local Land Charges - Electronic Format - Con29R Search - Residential	S	£ 128.33	£ 25.67	£ 154.00	S	£ 132.50	£ 26.50	£ 159.00	£ 4.17	£ 0.83	£ 5.00	3.25%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Form LLC1 Only	O	£ 44.00	£ -	£ 44.00	O	£ 46.00	£ -	£ 46.00	£ 2.00	£ -	£ 2.00	4.55%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Personal search request and viewing of information	O	Free of Charge	£ -	Free of Charge	O	Free of Charge	£ -	Free of Charge	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Anthony Fletcher
Local Land Charges - Cancellation fee for Assisted personal Search	O	£ 5.00	£ -	£ 5.00	O	£ 6.00	£ -	£ 6.00	£ 1.00	£ -	£ 1.00	20.00%	S	I	PR	PTR	Anthony Fletcher
Local Land Charges - Assisted personal Search (ranged based on no. questions)	O	£33 - £44	£ -	£33 - £44	O	£34 - £45	£ -	£34 - £45	£ 1.00	£ -	£ 1.00	2.62%	D	I	PR	PTR	Anthony Fletcher
Local Land Charges - Expedited Search	O	£ 79.20	£ -	£ 79.20	O	£ 82.00	£ -	£ 82.00	£ 2.80	£ -	£ 2.80	3.54%	D	I	PR	PTR	Anthony Fletcher
Local Land Charges - Expedited Residential search including Con29 (Cannot include extra CON290 questions)	O	£ 277.20	£ -	£ 277.20	O	£ 285.00	£ -	£ 285.00	£ 7.80	£ -	£ 7.80	2.81%	D	I	PR	PTR	Anthony Fletcher
Pre application fees - Householder - written only	S	£ 52.50	£ 10.50	£ 63.00	S	£ 57.92	£ 11.58	£ 69.50	£ 5.42	£ 1.08	£ 6.50	10.32%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Householder - written with 1/2 hour meeting	S	£ 84.17	£ 16.83	£ 101.00	S	£ 92.50	£ 18.50	£ 111.00	£ 8.33	£ 1.67	£ 10.00	9.90%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Householder - proposals in conservation areas/works to listed building Inc. 1/2 hour meeting (with planning officer and conservation officer)	S	£ 295.83	£ 59.17	£ 355.00	S	£ 325.00	£ 65.00	£ 390.00	£ 29.17	£ 5.83	£ 35.00	9.86%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Householder - single dwelling (replacement and residential annexe) Inc. 1/2 hour meeting	S	£ 158.33	£ 31.67	£ 190.00	S	£ 174.17	£ 34.83	£ 209.00	£ 15.84	£ 3.17	£ 19.00	10.00%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Householder - single dwelling (replacement or residential annexe) in conservation area or listed building, Inc. 1/2 hour meeting (with planning officer and conservation officer)	S	£ 370.00	£ 74.00	£ 444.00	S	£ 407.50	£ 81.50	£ 489.00	£ 37.50	£ 7.50	£ 45.00	10.14%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Householder - Alterations to listed building (whether residential or commercial) Inc. 1/2 hour meeting, (with planning officer and conservation officer)	S	£ 295.83	£ 59.17	£ 355.00	S	£ 325.00	£ 65.00	£ 390.00	£ 29.17	£ 5.83	£ 35.00	9.86%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Minor development Inc. 1 hour meeting	S	£ 475.00	£ 95.00	£ 570.00	S	£ 520.83	£ 104.17	£ 625.00	£ 45.83	£ 9.17	£ 55.00	9.65%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Major development - 10-49 Units	S	£ 1,590.00	£ 318.00	£ 1,908.00	S	£ 1,750.00	£ 350.00	£ 2,100.00	£ 160.00	£ 32.00	£ 192.00	10.06%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Major development - 50-99 Units					S	£ 2,500.00	£ 500.00	£ 3,000.00	£ 2,500.00	£ 500.00	£ 3,000.00	0.00%	D	N	PR	PTR	Jonathan Keen
Pre application fees - Major development - 100-499 Units					S	£ 4,000.00	£ 800.00	£ 4,800.00	£ 4,000.00	£ 800.00	£ 4,800.00	0.00%	D	N	PR	PTR	Jonathan Keen
Pre application fees - Major development - 500+ Units					S	£ 5,000.00	£ 1,000.00	£ 6,000.00	£ 5,000.00	£ 1,000.00	£ 6,000.00	0.00%	D	N	PR	PTR	Jonathan Keen
Pre application fees - Non-residential Major schemes based on floorspace - 1,000 to 4,999 sq.m					S	£ 1,750.00	£ 350.00	£ 2,100.00	£ 1,750.00	£ 350.00	£ 2,100.00	0.00%	D	N	PR	PTR	Jonathan Keen
Pre application fees - Non-residential Major schemes based on floorspace - 5,000 to 9,999 sq.m					S	£ 2,500.00	£ 500.00	£ 3,000.00	£ 2,500.00	£ 500.00	£ 3,000.00	0.00%	D	N	PR	PTR	Jonathan Keen
Pre application fees - Non-residential Major schemes based on floorspace - 10,000 to 29,999 sq.m					S	£ 4,000.00	£ 800.00	£ 4,800.00	£ 4,000.00	£ 800.00	£ 4,800.00	0.00%	D	N	PR	PTR	Jonathan Keen
Pre application fees - Non-residential Major schemes based on floorspace - 30,000+ sq.m					S	£ 5,000.00	£ 1,000.00	£ 6,000.00	£ 5,000.00	£ 1,000.00	£ 6,000.00	0.00%	D	N	PR	PTR	Jonathan Keen
Pre application fees - Strategic development	S	POA	£ -	POA	S	POA	£ -	POA	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Jonathan Keen
Pre application fees - Follow up meetings Minor - Inc. 1 hour meeting and officer preparation (per hour)	S	£ 129.17	£ 25.83	£ 155.00	S	50% of original meeting cost	£ -	50% of original meeting cost	£ -	£ -	£ -	0.00%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Follow up meetings Major - Inc. 1 hour meeting and officer preparation (per hour)	S	£ 388.33	£ 77.67	£ 466.00	S	50% of original meeting cost	£ -	50% of original meeting cost	£ -	£ -	£ -	0.00%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Follow up meetings Householder - Inc. 1 hour meeting and officer preparation (per hour)	S	£ 54.17	£ 10.83	£ 65.00	S	50% of original meeting cost	£ -	50% of original meeting cost	£ -	£ -	£ -	0.00%	D	I	PR	PTR	Jonathan Keen
Pre application fees - Additional attendance (ecology/listed building) in addition to follow up meeting cost (per hour per specialist)	S	£ 215.83	£ 43.17	£ 259.00	S	£ 237.50	£ 47.50	£ 285.00	£ 21.67	£ 4.33	£ 26.00	10.04%	D	I	PR	PTR	Jonathan Keen
Fees for applications that are withdrawn or not validated - Householder, advertisement, and similar applications					S	£ 40.00	£ 8.00	£ 48.00	£ 40.00	£ 8.00	£ 48.00	0.00%	D	N	PR	PTR	Jonathan Keen
Fees for applications that are withdrawn or not validated - Minor, lawfulness, and similar applications					S	£ 80.00	£ 16.00	£ 96.00	£ 80.00	£ 16.00	£ 96.00	0.00%	D	N	PR	PTR	Jonathan Keen
Fees for applications that are withdrawn or not validated - Major, and similar complex applications					S	£ 160.00	£ 32.00	£ 192.00	£ 160.00	£ 32.00	£ 192.00	0.00%	D	N	PR	PTR	Jonathan Keen
Confirmation of compliance with an enforcement notice					S	£ 200.00	£ 40.00	£ 240.00	£ 200.00	£ 40.00	£ 240.00	0.00%	D	N	PR	PTR	Jonathan Keen
Premium/ Fast track services (in addition to planning application fee)					S	£ 500.00	£ 100.00	£ 600.00	£ 500.00	£ 100.00	£ 600.00	0.00%	D	N	PR	PTR	Jonathan Keen
Planning Performance Agreement (PPA) - Small urban extensions (up to 1,499 units) p.a.	S	£ 75,000.00	£ 15,000.00	£ 90,000.00	S	£ 82,500.00	£ 16,500.00	£ 99,000.00	£ 7,500.00	£ 1,500.00	£ 9,000.00	10.00%	D	I	PR	PTR	Jonathan Keen
Planning Performance Agreement (PPA) - Large urban extensions (over 1,500 units) p.a.	S	£ 100,000.00	£ 20,000.00	£ 120,000.00	S	£ 110,000.00	£ 22,000.00	£ 132,000.00	£ 10,000.00	£ 2,000.00	£ 12,000.00	10.00%	D	I	PR	PTR	Jonathan Keen
Planning Performance Agreement (PPA) - New settlement p.a.	S	£ 150,000.00	£ 30,000.00	£ 180,000.00	S	£ 165,000.00	£ 33,000.00	£ 198,000.00	£ 15,000.00	£ 3,000.00	£ 18,000.00	10.00%	D	I	PR	PTR	Jonathan Keen
Planning Performance Agreement (PPA) - Others (10 to 99 units) p.a.	S	£ 10,000.00	£ 2,000.00	£ 12,000.00	S	£ 11,000.00	£ 2,200.00	£ 13,200.00	£ 1,000.00	£ 200.00	£ 1,200.00	10.00%	D	I	PR	PTR	Jonathan Keen
Planning Performance Agreement (PPA) - Others (100 - 499 units) p.a.	S	£ 25,000.00	£ 5,000.00	£ 30,000.00	S	£ 27,500.00	£ 5,500.00	£ 33,000.00	£ 2,500.00	£ 500.00	£ 3,000.00	10.00%	D	I	PR	PTR	Jonathan Keen
Planning Performance Agreement (PPA) - Others (over 500 units and over) p.a.	S	£ 50,000.00	£ 10,000.00	£ 60,000.00	S	£ 55,000.00	£ 11,000.00	£ 66,000.00	£ 5,000.00	£ 1,000.00	£ 6,000.00	10.00%	D	I	PR	PTR	Jonathan Keen
Planning Performance Agreement (PPA) - Discharge of conditions and s.106 obligations, and reserved matters					S	POA	£ -	POA	£ -	£ -	£ -	0.00%	D	N	PR	PTR	Jonathan Keen
Local Plan Planning Performance Agreement - New Settlement					S	£ 165,000.00	£ 33,000.00	£ 198,000.00	£ 165,000.00	£ 33,000.00	£ 198,000.00	0.00%	D	N	PR	PTR	Sean Nethercott
Local Plan Planning Performance Agreement - Large scale - edge of settlement (greenbelt) - 1,500 homes or over					S	£ 110,000.00	£ 22,000.00	£ 132,000.00	£ 110,000.00	£ 22,000.00	£ 132,000.00	0.00%	D	N	PR	PTR	Sean Nethercott
Local Plan Planning Performance Agreement - Medium scale - edge of settlement (greenbelt) - 250 to 1,499 homes					S	£ 82,500.00	£ 16,500.00	£ 99,000.00	£ 82,500.00	£ 16,500.00	£ 99,000.00	0.00%	D	N	PR	PTR	Sean Nethercott

Local Plan Planning Performance Agreement - Small scale - edge of settlement (greenbelt) - 100 to 250 homes					S	£ 55,000.00	£ 11,000.00	£ 66,000.00	£ 55,000.00	£ 11,000.00	£ 66,000.00	0.00%	D	N	PR	PTR	Sean Nethercott
Local Plan Planning Performance Agreement - Large scale development - over 500 homes					S	£ 55,000.00	£ 11,000.00	£ 66,000.00	£ 55,000.00	£ 11,000.00	£ 66,000.00	0.00%	D	N	PR	PTR	Sean Nethercott
Local Plan Planning Performance Agreement - Medium scale development - 100 to 499 homes					S	£ 27,500.00	£ 5,500.00	£ 33,000.00	£ 27,500.00	£ 5,500.00	£ 33,000.00	0.00%	D	N	PR	PTR	Sean Nethercott
Local Plan Planning Performance Agreement - Small sites (all contexts) - 10 to 99 units					S	£ 11,000.00	£ 2,200.00	£ 13,200.00	£ 11,000.00	£ 2,200.00	£ 13,200.00	0.00%	D	N	PR	PTR	Sean Nethercott
All Outline Applications																	PR PTR Jonathan Keen
Sites not more than 2.5 Hectares (charge per 0.1 hectare)	O	£ 462.00	£ -	£ 462.00	O	£ 462.00	£ -	£ 462.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Sites with more than 2.5 Hectares (charge per 0.1 hectare, capped at maximum of £150k)	O	£11,432 + £138	£ -	£11,432 + £138	O	£11,432 + £138	£ -	£11,432 + £138	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Household Applications																	PR PTR Jonathan Keen
Alterations or extensions to a single dwelling, excluding flats, including works within the boundary	O	£ 206.00	£ -	£ 206.00	O	£ 206.00	£ -	£ 206.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Full Applications and first submissions of reserved matters																	PR PTR Jonathan Keen
Alterations or extensions to two or more dwellings, or one or more flats, including works within boundary	O	£ 407.00	£ -	£ 407.00	O	£ 407.00	£ -	£ 407.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
New dwellings, up to a maximum of 50 (per dwelling charge)	O	£ 462.00	£ -	£ 462.00	O	£ 462.00	£ -	£ 462.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
New dwellings, for more than 50 (additional charge per dwelling in excess of 50, up to £300,000)	O	£22,859 + £138	£ -	£22,859 + £138	O	£22,859 + £138	£ -	£22,859 + £138	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Erection of Buildings, excluding dwellings, agricultural, glasshouse, plant and machinery																	PR PTR Jonathan Keen
No increase in gross floor space, or an increase of no more than 40 square metres	O	£ 234.00	£ -	£ 234.00	O	£ 234.00	£ -	£ 234.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
An increase of floor space more than 40 square metres, but not more than 75 square metres	O	£ 462.00	£ -	£ 462.00	O	£ 462.00	£ -	£ 462.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
An increase of floor space more than 75 square metres, but not more than 3,750 square metres (per 75 square metres, or part thereof)	O	£ 462.00	£ -	£ 462.00	O	£ 462.00	£ -	£ 462.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
An increase of floor space more than 3,750 square metres (for each additional 75 square metres, or part thereof, up to a maximum of £300,000)	O	£22,859 + £138	£ -	£22,859 + £138	O	£22,859 + £138	£ -	£22,859 + £138	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Erection of Buildings on land used for agriculture																	PR PTR Jonathan Keen
A site area of no more than 465 square metres	O	£ 96.00	£ -	£ 96.00	O	£ 96.00	£ -	£ 96.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
A site area of more than 465 square metres, but not more than 540 square metres	O	£ 462.00	£ -	£ 462.00	O	£ 462.00	£ -	£ 462.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
A site area of more than 540 square metres, but not more than 4,215 square metres (charge for the first 540 square metres + £462 for each additional 540 square metres, or part thereof, in excess of 540 square metres)	O	£462 + £462	£ -	£462 + £462	O	£462 + £462	£ -	£462 + £462	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
A site area of more than 4,215 square metres (charge for each additional 75 square metres, or part thereof, in excess of 75 square metres, up to a maximum of £300,000)	O	£22,858 + £138	£ -	£22,858 + £138	O	£22,858 + £138	£ -	£22,858 + £138	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Erection of glasshouses on land used from agriculture																	PR PTR Jonathan Keen
A site area of not more than 5 hectares (per 0.1 hectare, or part thereof)	O	£ 462.00	£ -	£ 462.00	O	£ 462.00	£ -	£ 462.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
A site area of more than 5 hectares (additional for each 0.1 hectare, or part thereof, in excess of 5 hectares, up to a maximum of £300,000)	O	£22,858 + £138	£ -	£22,858 + £138	O	£22,858 + £138	£ -	£22,858 + £138	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Applications for other than building works																	PR PTR Jonathan Keen
Car parks, service roads or other accesses, for existing uses	O	£ 234.00	£ -	£ 234.00	O	£ 234.00	£ -	£ 234.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Waste, use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals																	PR PTR Jonathan Keen
A site of not more than 15 hectares (per 0.1 hectare, or part thereof)	O	£ 234.00	£ -	£ 234.00	O	£ 234.00	£ -	£ 234.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
A site area of more than 15 hectares (additional for each 0.1 hectare, or part thereof, in excess of 15 hectares, up to a maximum of £78,000)	O	£34,934 + £138	£ -	£34,934 + £138	O	£34,934 + £138	£ -	£34,934 + £138	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Other operations, winning and working of materials																	PR PTR Jonathan Keen
A site area of not more than 15 hectares (per 0.1 hectare, or part thereof)	O	£ 234.00	£ -	£ 234.00	O	£ 234.00	£ -	£ 234.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
A site area of more than 15 hectares (additional for each 0.1 hectare, or part thereof, in excess of 15 hectares, up to a maximum of £78,000)	O	£34,934 + £138	£ -	£34,934 + £138	O	£34,934 + £138	£ -	£34,934 + £138	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Other operations not coming within any of the above categories, for any site area (per 0.1 hectare, or part thereof, up to a maximum of £2,028)	O	£ 234.00	£ -	£ 234.00	O	£ 234.00	£ -	£ 234.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Lawful development certificate																	PR PTR Jonathan Keen
Lawful development certificate, existing use, in breach of planning condition	O	Same as full application	£ -	Same as full application	O	Same as full application	£ -	Same as full application	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Lawful development certificate, existing use lawful development certificate where is lawful to comply with a particular condition	O	£ 234.00	£ -	£ 234.00	O	£ 234.00	£ -	£ 234.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Lawful development certificate, proposed use	O	Half the normal planning fee	£ -	Half the normal planning fee	O	Half the normal planning fee	£ -	Half the normal planning fee	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Prior Approval																	PR PTR Jonathan Keen
Agricultural and Forestry buildings and operations, or demolition of buildings	O	£ 96.00	£ -	£ 96.00	O	£ 96.00	£ -	£ 96.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Telecommunications code systems operators	O	£ 462.00	£ -	£ 462.00	O	£ 462.00	£ -	£ 462.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Reserved Matters																	PR PTR Jonathan Keen
Application for approval of reserved matters following outline approval (Full fee due, or if full fee already paid then £462 due)	O	Full fee due, or £462 due	£ -	Full fee due, or £462 due	O	Full fee due, or £462 due	£ -	Full fee due, or £462 due	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Approval, variation or discharge of condition																	PR PTR Jonathan Keen
Application for removal or variation of a condition following granting of planning permission	O	£ 234.00	£ -	£ 234.00	O	£ 234.00	£ -	£ 234.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Request for confirmation that one or more planning conditions have been complied with (per request for the householder, otherwise £116 per request)	O	£34 or £116	£ -	£34 or £116	O	£34 or £116	£ -	£34 or £116	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Change of use of a building to use as one or more separate dwelling houses or other cases																	PR PTR Jonathan Keen
Not more than 50 dwellings (per dwelling)	O	£ 462.00	£ -	£ 462.00	O	£ 462.00	£ -	£ 462.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
More than 50 dwellings (for each dwelling in excess of 50, up to a maximum of £300,000)	O	£22,859 + £138	£ -	£22,859 + £138	O	£22,859 + £138	£ -	£22,859 + £138	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Other changes of use of a building or land	O	£ 462.00	£ -	£ 462.00	O	£ 462.00	£ -	£ 462.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Advertising																	PR PTR Jonathan Keen
Advertising relating to the business on the premises	O	£ 132.00	£ -	£ 132.00	O	£ 132.00	£ -	£ 132.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Advance signs that are not situated on or visible from the site, directing the public to the business	O	£ 132.00	£ -	£ 132.00	O	£ 132.00	£ -	£ 132.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen
Other advertisements	O	£ 462.00	£ -	£ 462.00	O	£ 462.00	£ -	£ 462.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen

Application for a non-material amendment following a grant of planning permission																PR	PTR	Jonathan Keen
Applications in respect of householder developments	O	£ 34.00	£ -	£ 34.00	O	£ 34.00	£ -	£ 34.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen	
Applications in respect of any other developments	O	£ 234.00	£ -	£ 234.00	O	£ 234.00	£ -	£ 234.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen	
Permitted Development Rights removed	O	£ 96.00	£ -	£ 96.00	O	£ 96.00	£ -	£ 96.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen	
Fee for processing invalid application re-submission that are re-submitted still as invalid (per submission)	O	£ 25.00	£ -	£ 25.00	O	£ 25.00	£ -	£ 25.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Jonathan Keen	
Highways - Consideration by a local authority of an application pursuant to any provision contained in an order under Section 1,6 9 or 14 of the 1984 Act for an exemption from any prohibition or restriction imposed by the order on the stopping, parking, waiting, loading or unloading of vehicles on a road.	O	£ 1,535.00	£ -	£ 1,535.00	O	£ 1,610.00	£ -	£ 1,610.00	£ 75.00	£ -	£ 75.00	4.89%	D	I	PR	PTR	Mat Kiely	
Traffic Management - Anything done by a local traffic authority in connection with or in consequence of a request to vary an order under Section 1,6,9 or 14 of the 1984 Act so as to create an exemption or exclusion from a prohibition or restriction imposed by the Order on the stopping, parking waiting, loading or unloading of vehicles on a road.	O	£ 1,500.00	£ -	£ 1,500.00	O	£ 1,650.00	£ -	£ 1,650.00	£ 150.00	£ -	£ 150.00	10.00%	S	I	PR	PTR	Mat Kiely	
Traffic Management - Anything done by a local traffic authority in consequence of a request to revoke or amend an order under Section 6,32(1) (b) or 45 of the 1984 Act so that a particular length of road may cease to be a place where vehicles may be parked in accordance with the order.	O	£ 1,500.00	£ -	£ 1,500.00	O	£ 1,650.00	£ -	£ 1,650.00	£ 150.00	£ -	£ 150.00	10.00%	S	I	PR	PTR	Mat Kiely	
Transport Development - Accident data provision	Z	£ 179.00	£ -	£ 179.00	Z	£ 197.00	£ -	£ 197.00	£ 18.00	£ -	£ 18.00	10.06%	D	I	PR	PTR	Mat Kiely	
Transport Development - Minor Works licence - adoptable vehcile/pedestrian access works - up to £50k estimated costs - flat fee for checking and supervision works, not including minor works license legal fees	O	min fee £5k 9% of cost. Hoarding - Deposit £200 per spm, fee 10% of deposit	£ -	min fee £5k 9% of cost. Hoarding - Deposit £200 per spm, fee 10% of deposit	O	£ 7,500.00	£ -	£ 7,500.00	£ 2,500.00	£ -	£ 2,500.00	50.00%	S	I	PR	PTR	Mat Kiely	
Transport Development Section 38 / 278 agreement (Fee is for checking drawings and supervision of works) - £50k estimated costs up to £1.5m estimated costs	O	Min Fee £5k 10% of cost; split over 4% for checking drawings and 6% supervision Hoarding - Deposit £120 per spm, fee 10% of deposit	£ -	Min Fee £5k 10% of cost; split over 4% for checking drawings and 6% supervision Hoarding - Deposit £120 per spm, fee 10% of deposit	O	12% of estimated costs, split between 5% design check fee and 7% supervision fee	£ -	12% of estimated costs, split between 5% design check fee and 7% supervision fee	£ -	£ -	£ -	20.00%	S	I	PR	PTR	Mat Kiely	
Transport Development - Commuted sums for highway & ancillary works arising from development	Z	25% of bond figure over a 60 year period - reduction factor 3.5% per annum	£ -	25% of bond figure over a 60 year period - reduction factor 3.5% per annum	Z	25% of bond figure over a 60 year period - reduction factor 3.5% per annum	£ -	25% of bond figure over a 60 year period - reduction factor 3.5% per annum	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Mat Kiely	
Transport Development - Crane oversail licence (temporary during construction). Applicable when cranes operate over the public highway	O	£ 225.00	£ -	£ 225.00	O	£ 249.00	£ -	£ 249.00	£ 24.00	£ -	£ 24.00	10.67%	S	I	PR	PTR	Mat Kiely	
Transport Development - Crane oversail licence (temporary during construction). Applicable when cranes operate over the public highway - Deposit	O	£500-£5000	£ -	£500-£5000	O	£550 - £5,500	£ -	£550 - £5,500	£ -	£ -	£ -	10.00%	S	I	PR	PTR	Mat Kiely	
Transport Development Section 38 / 278 agreement (Fee is for checking drawings and supervision of works) - greater than £1.5m estimated costs; design check and supervision fees	O	Min Fee £5k 10% of cost; split over 4% for checking drawings and 6% supervision Hoarding - deposit £150 per spm, fee 10% of deposit	£ -	Min Fee £5k 10% of cost; split over 4% for checking drawings and 6% supervision Hoarding - deposit £150 per spm, fee 10% of deposit	O	8% flat fee; minimum value £180k	£ -	8% flat fee; minimum value £180k	£ -	£ -	£ -	33.00%	S	I	PR	PTR	Mat Kiely	
Transport Development - Incidental Technical Information	Z	Case by case basis	£ -	Case by case basis	Z	Case by case basis	£ -	Case by case basis	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Mat Kiely	
Transport Development - Temporary Construction Access Licence	O	£ 205.00	£ -	£ 205.00	O	£ 225.00	£ -	£ 225.00	£ 20.00	£ -	£ 20.00	9.76%	S	I	PR	PTR	Mat Kiely	
Transport Development - Temporary Construction Access Licence - Deposit	O	£500-£5000	£ -	£500-£5000	O	£550 - £5,500	£ -	£550 - £5,500	£ -	£ -	£ -	10.00%	S	I	PR	PTR	Mat Kiely	
Travel Plans - Monitoring Travel Plans - Large Developments	Z	£ 1,050.00	£ -	£ 1,050.00	Z	£ 1,100.00	£ -	£ 1,100.00	£ 50.00	£ -	£ 50.00	4.76%	S	I	PR	PTR	Mat Kiely	
Travel Plans - Monitoring Travel Plans - Large developments where two or more land-uses on-site exceed the DfT thresholds, or the development in total is double the threshold	Z	£ 2,100.00	£ -	£ 2,100.00	Z	£ 2,150.00	£ -	£ 2,150.00	£ 50.00	£ -	£ 50.00	2.38%	S	I	PR	PTR	Mat Kiely	
Travel Plans - Monitoring Travel Plans - Small Developments	Z	£ 540.00	£ -	£ 540.00	Z	£ 600.00	£ -	£ 600.00	£ 60.00	£ -	£ 60.00	11.11%	S	I	PR	PTR	Mat Kiely	
Road Safety - Scooter Training (primary schools)	Z	£41.00 per session (10 pupils max)	£ -	£41.00 per session (10 pupils max)	Z	£45.00 per session (10 pupils max)	£ -	£45.00 per session (10 pupils max)	£ 4.00	£ -	£ 4.00	9.76%	D	I	PR	PTR	Mat Kiely	
Road Safety - Bikeability Training Level 1	Z	£ 5.10	£ -	£ 5.10	Z	£ 6.00	£ -	£ 6.00	£ 0.90	£ -	£ 0.90	17.65%	D	I	PR	PTR	Mat Kiely	
Road Safety - Bikeability Training Level 2	Z	£ 10.20	£ -	£ 10.20	Z	£ 11.00	£ -	£ 11.00	£ 0.80	£ -	£ 0.80	7.84%	D	I	PR	PTR	Mat Kiely	
Road Safety - Bikeability - Learn to Ride - Under 16s	Z	£ 10.20	£ -	£ 10.20	Z	£ 11.00	£ -	£ 11.00	£ 0.80	£ -	£ 0.80	7.84%	D	I	PR	PTR	Mat Kiely	
Road Safety - Bikeability - Learn to Ride - Over 16s	Z	£ 20.50	£ -	£ 20.50	Z	£ 21.00	£ -	£ 21.00	£ 0.50	£ -	£ 0.50	2.44%	D	I	PR	PTR	Mat Kiely	
Road Safety - Bikeability - Balance Bikes	Z	£ 61.50	£ -	£ 61.50	Z	£ 62.00	£ -	£ 62.00	£ 0.50	£ -	£ 0.50	0.81%	D	I	PR	PTR	Mat Kiely	
Lead Local Flood Authority - Ordinary Watercourse Land Drainage Consent	Z	£ 50.00	£ -	£ 50.00	Z	£ 50.00	£ -	£ 50.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Mat Kiely	
Transport - MOT Test Station Services - MOT'S class 4 and 7	E	£ 36.00	£ -	£ 36.00	E	£ 38.00	£ -	£ 38.00	£ 2.00	£ -	£ 2.00	5.56%	D	I	PR	PTR	Matt Trott	
Transport - MOT Test Station Services - MOT'S class 4 and 7 Retest Fee	E	£ 15.00	£ -	£ 15.00	E	£ 15.00	£ -	£ 15.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Matt Trott	
Transport - MOT Test Station Services - MOT'S class 5	E	£ 51.00	£ -	£ 51.00	E	£ 55.00	£ -	£ 55.00	£ 4.00	£ -	£ 4.00	7.84%	D	I	PR	PTR	Matt Trott	

Transport - MOT Test Station Services - MOT'S class 5 Retest Fee	E	£ 20.50	£ -	£ 20.50	E	£ 20.50	£ -	£ 20.50	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Matt Trott
Transport - MOT Test Station Services - MOT'S Taxi Test	E	£ 26.00	£ -	£ 26.00	E	£ 26.00	£ -	£ 26.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Matt Trott
Commercial Matters - Administration fee for processing Commercial & Other Applications	S	£ 55.00	£ 11.00	£ 66.00	S	£ 60.42	£ 12.08	£ 72.50	£ 5.42	£ 1.08	£ 6.50	9.85%	D	I	RPD	PTR	Mark Bradbury
Commercial Matters - Assignment of Leases (Council owned premises). Minimum Charge £990 plus VAT	S	£ 990.00	£ 198.00	£ 1,188.00	S	£ 1,083.33	£ 216.67	£ 1,300.00	£ 93.33	£ 18.67	£ 112.00	9.43%	D	I	RPD	PTR	Mark Bradbury
Commercial Matters - Dilapidation Surveys and Schedules of Repair/Condition (Council Owned Premises). Minimum fee and hourly rate charge in preparing survey and supervising works	S	£ 550.00	£ 110.00	£ 660.00	S	£ 604.17	£ 120.83	£ 725.00	£ 54.17	£ 10.83	£ 65.00	9.85%	D	I	RPD	PTR	Mark Bradbury
Commercial Matters - Licence to undertake alterations/building works	S	£ 550.00	£ 110.00	£ 660.00	S	£ 604.17	£ 120.83	£ 725.00	£ 54.17	£ 10.83	£ 65.00	9.85%	D	I	RPD	PTR	Mark Bradbury
Commercial Matters - Licence to vary lease terms (Council owned premises)	S	£ 745.00	£ 149.00	£ 894.00	S	£ 833.33	£ 166.67	£ 1,000.00	£ 88.33	£ 17.67	£ 106.00	11.86%	D	I	RPD	PTR	Mark Bradbury
Commercial Matters - New Letting - Non Standard Commercial Shop Lease	S	£ 990.00	£ 198.00	£ 1,188.00	S	£ 1,083.33	£ 216.67	£ 1,300.00	£ 93.33	£ 18.67	£ 112.00	9.43%	D	I	RPD	PTR	Mark Bradbury
Commercial Matters - New Letting - Standard Commercial Shop Lease	S	£ 550.00	£ 110.00	£ 660.00	S	£ 604.17	£ 120.83	£ 725.00	£ 54.17	£ 10.83	£ 65.00	9.85%	D	I	RPD	PTR	Mark Bradbury
Commercial Matters - Other Processes and Consents (Minimum Charge)	S	£ 550.00	£ 110.00	£ 660.00	S	£ 604.17	£ 120.83	£ 725.00	£ 54.17	£ 10.83	£ 65.00	9.85%	D	I	RPD	PTR	Mark Bradbury
Non Commercial Matters - Area up to 25 Sqm - Land offering development potential either as a separate plot or if combined with other land	S	POA	£ -	POA	S	POA	£ -	POA	£ -	£ -	£ -	0.00%	D	U	RPD	PTR	Mark Bradbury
Non Commercial Matters - Area up to 25 Sqm - Sale of land at the end of the rear garden retained by the Council from a Right to Buy sale or amenity land adjoining a property sold under a Right to Buy	S	POA	£ -	POA	S	POA	£ -	POA	£ -	£ -	£ -	0.00%	D	U	RPD	PTR	Mark Bradbury
Non Commercial Matters - Other Processes and Consents	S	POA	£ -	POA	S	POA	£ -	POA	£ -	£ -	£ -	0.00%	D	U	RPD	PTR	Mark Bradbury
Non Commercial Matters - Request for an easement over Council Land (Single residential property) Applicant would also need to pay for additional cost of works (e.g. drop kerb and crossover) and any additional legal costs affecting the title to the property.					S	£ 604.17	£ 120.83	£ 725.00	£ 604.17	£ 120.83	£ 725.00	0.00%	D	N	RPD	PTR	Mark Bradbury
Non Commercial Matters - Request for an easement over Council Land (Commercial/ Multi Occupied property) Applicant would also need to pay for additional cost of works (e.g. drop kerb and crossover) and any additional legal costs affecting the title to the property.					S	£ 1,083.33	£ 216.67	£ 1,300.00	£ 1,083.33	£ 216.67	£ 1,300.00	0.00%	D	N	RPD	PTR	Mark Bradbury
Street Naming and Numbering - New Properties - Each additional property address thereafter	O	£ 42.00	£ -	£ 42.00	O	£ 46.00	£ -	£ 46.00	£ 4.00	£ -	£ 4.00	9.52%	D	I	PR	PTR	Peter Wright
Highway Gully Attendance (item Retrieval)	O	£ 155.00	£ -	£ 155.00	O	£ 155.00	£ -	£ 155.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Initial Response Charge for attendance to an incident involving the Highway	O	£ 415.00	£ -	£ 415.00	O	£ 455.00	£ -	£ 455.00	£ 40.00	£ -	£ 40.00	9.64%	D	I	PR	PTR	Peter Wright
Additional charge per hour for attendance at the incident	O	£ 220.00	£ -	£ 220.00	O	£ 242.00	£ -	£ 242.00	£ 22.00	£ -	£ 22.00	10.00%	D	I	PR	PTR	Peter Wright
Cost reinstatement of permanent repairs following damage to the public Highway	O	Actual cost plus 18% Contract management fee	£ -	Actual cost plus 18% Contract management fee	O	Actual cost plus 18% Contract management fee	£ -	Actual cost plus 18% Contract management fee	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways - Licences - Consideration of an application for a licence in writing to erect or retain on or over a highway any scaffolding or other structure, in connection with any building, or demolition or the alteration, repair, maintenance or cleaning of any building which obstructs the highway pursuant to Section 169(1) and (2) of the 1980 Act.	Z	£300 for first month + £400 refundable deposit, £80 per month thereafter	£ -	£300 for first month + £400 refundable deposit, £80 per month thereafter	Z	£330 for first month + £400 refundable deposit, £88 per month thereafter	£ -	£330 for first month + £400 refundable deposit, £88 per month thereafter	£ 30.00	£ -	£ 30.00	10.00%	D	I	PR	PTR	Peter Wright
Highways - Anything done in connection with the clearance of accident debris pursuant to Section 41 and 130 of the 1980 Act in respect of accidents	O	Actual Costs + £200 up to £1000; then after that 20% of actual costs	£ -	Actual Costs + £200 up to £1000; then after that 20% of actual costs	O	Actual Costs + £200 up to £1,000; then after that 20% of actual costs	£ -	Actual Costs + £200 up to £1,000; then after that 20% of actual costs	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways - Consideration of a request in respect of a highway maintainable at the public expense to execute such works as are specified in the request for constructing a vehicle crossing over a footway or verge in that highway pursuant to Section 184 of the 1980 Act (*if the crossing does not meet criteria, refund applicable)	O	£375 upfront; £300 is refundable*; £150 is refundable upon satisfactory completion	£ -	£375 upfront; £300 is refundable*; £150 is refundable upon satisfactory completion	O	£375 upfront; £300 is refundable*; £150 is refundable upon satisfactory completion	£ -	£375 upfront; £300 is refundable*; £150 is refundable upon satisfactory completion	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways - Licences - Consideration of an application for consent to carry out any works in a street to provide means for the admission of light to premises situated under, or abutting on, the street pursuant to Section 180(2) of the 1980 Act	Z	Actual Costs + £200 up to £1000; then after that 20% of actual costs	£ -	Actual Costs + £200 up to £1000; then after that 20% of actual costs	Z	Actual Costs + £200 up to £1,000; then after that 20% of actual costs	£ -	Actual Costs + £200 up to £1,000; then after that 20% of actual costs	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways - Licences - Consideration of an application for consent to make an opening in the footway of a street as an entrance to a cellar or vault there under pursuant to Section 180 of the 1980 Act.	Z	£ 3,000.00	£ -	£ 3,000.00	Z	£ 3,300.00	£ -	£ 3,300.00	£ 300.00	£ -	£ 300.00	10.00%	D	I	PR	PTR	Peter Wright
Highways - Licences - Consideration of an application for consent for the obligation to erect a hoarding or fence in accordance with Section 172(1) of the 1980 Act to be dispensed with pursuant to sub-section (2) of that Section.	Z	£300 for first month + £400 refundable deposit, £80 per month thereafter	£ -	£300 for first month + £400 refundable deposit, £80 per month thereafter	Z	£330 for first month + £400 refundable deposit, £88 per month thereafter	£ -	£330 for first month + £400 refundable deposit, £88 per month thereafter	£ 30.00	£ -	£ 30.00	10.00%	D	I	PR	PTR	Peter Wright
Highways - Licence for table and chair arrangements on the public highway £255 per table (max 4 chairs per table) with a maximum of £2000 capped on application.	E	£ 255.00	£ -	£ 255.00	E	£ 255.00	£ -	£ 255.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways - Provision of (or recovery of) white bar markings	O	£ 155.00	£ -	£ 155.00	O	£ 160.00	£ -	£ 160.00	£ 5.00	£ -	£ 5.00	3.23%	D	I	PR	PTR	Peter Wright
Highways - Skip Licence (to Skip Companies)	E	£45 for up to 7 days and up to every 7 days thereafter	£ -	£45 for up to 7 days and up to every 7 days thereafter	E	£45 for up to 7 days and up to every 7 days thereafter	£ -	£45 for up to 7 days and up to every 7 days thereafter	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
New Highways Information - Searches and Enquiries	O	£ 75.00	£ -	£ 75.00	O	£ 100.00	£ -	£ 100.00	£ 25.00	£ -	£ 25.00	33.33%	D	I	PR	PTR	Peter Wright
Passenger Transport - Fee for the replacement of a bus pass following loss or damage to an existing one	O	£ 10.20	£ -	£ 10.20	O	£ 11.00	£ -	£ 11.00	£ 0.80	£ -	£ 0.80	7.84%	D	I	PR	PTR	Navtej Tung

Passenger Transport - The issue by a County Council, District Council, passenger transport authority or passenger transport executive in England, a County Council or County Borough Council in Wales, to a person eligible to receive travel concessions under a scheme established under Section 93 of the Transport Act 1985, of - (a) any permit or other document as evidence of entitlement to receive travel concessions	O	Free of Charge	£ -	Free of Charge	O	Free of Charge	£ -	Free of Charge	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Navtej Tung
Passenger Transport - Utilities request for bus stop to be suspended	Z	£150 first day per stop and £150 for 2nd day capped at £300	£ -	£150 first day per stop and £150 for 2nd day capped at £300	Z	£175 first day per stop and £175 for 2nd day capped at £350	£ -	£175 first day per stop and £175 for 2nd day capped at £350	£ 25.00	£ -	£ 25.00	16.67%	D	I	PR	PTR	Navtej Tung
Permit Fees - Road Category - Cat 0-2 & TS - Immediate	E	£ 60.00	£ -	£ 60.00	E	£ 60.00	£ -	£ 60.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 0-2 & TS - Major	E	£ 240.00	£ -	£ 240.00	E	£ 240.00	£ -	£ 240.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 0-2 & TS - Major (PAA)	E	£ 105.00	£ -	£ 105.00	E	£ 105.00	£ -	£ 105.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 0-2 & TS - Minor	E	£ 65.00	£ -	£ 65.00	E	£ 65.00	£ -	£ 65.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 0-2 & TS - Permit Variation	E	£ 45.00	£ -	£ 45.00	E	£ 45.00	£ -	£ 45.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 0-2 & TS - Standard	E	£ 130.00	£ -	£ 130.00	E	£ 130.00	£ -	£ 130.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 3&4 No TS - Immediate	E	£ 40.00	£ -	£ 40.00	E	£ 40.00	£ -	£ 40.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 3&4 No TS - Major	E	£ 150.00	£ -	£ 150.00	E	£ 150.00	£ -	£ 150.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 3&4 No TS - Major (PAA)	E	£ 75.00	£ -	£ 75.00	E	£ 75.00	£ -	£ 75.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 3&4 No TS - Minor	E	£ 45.00	£ -	£ 45.00	E	£ 45.00	£ -	£ 45.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 3&4 No TS - Permit Variation	E	£ 35.00	£ -	£ 35.00	E	£ 35.00	£ -	£ 35.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Permit Fees - Road Category - Cat 3&4 No TS - Standard	E	£ 75.00	£ -	£ 75.00	E	£ 75.00	£ -	£ 75.00	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Right of Way - Additional costs may be payable in the event of a public enquiry under the Highways Act 1980 Section 302 and / or Local Government Act 1972 Section 250	O	Actual costs of advertising and officers time	£ -	Actual costs of advertising and officers time	O	Actual costs of advertising and officers time	£ -	Actual costs of advertising and officers time	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Rights of Way - Application for Highways Deposits of Statement, Maps and Declarations (Section 31(6) of the Highways Act 1980)	O	£200 fee for the first parcel of land + £25 for each additional parcel	£ -	£200 fee for the first parcel of land + £25 for each additional parcel	O	£220 fee for the first parcel of land + £27.5 for each additional parcel	£ -	£220 fee for the first parcel of land + £27.5 for each additional parcel	£ 20.00	£ -	£ 20.00	10.00%	D	I	PR	PTR	Peter Wright
Rights of Way - Local Authority Recovery of Costs for Public Path Orders Regulations 1993	O	£ 1,800.00	£ -	£ 1,800.00	O	£ 1,800.00	£ -	£ 1,800.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Rights of Way - Public Path Creation Order (section 25 and 26 of the Highways Act 1980)	O	£ 1,000.00	£ -	£ 1,000.00	O	£ 1,100.00	£ -	£ 1,100.00	£ 100.00	£ -	£ 100.00	10.00%	D	I	PR	PTR	Peter Wright
Stopping up of public highway - section 116 & 117 highways act 1980	O	£2,500 minimum charge, or £65 per hour in excess of this	£ -	£2,500 minimum charge, or £65 per hour in excess of this	O	£2,500 minimum charge, or £70 per hour in excess of this	£ -	£2,500 minimum charge, or £70 per hour in excess of this	£ 5.00	£ -	£ 5.00	15.38%	D	I	PR	PTR	Peter Wright
Street Naming and Numbering - Re-naming of individual properties (per property charge)	O	£ 64.00	£ -	£ 64.00	O	£ 65.00	£ -	£ 65.00	£ 1.00	£ -	£ 1.00	1.56%	D	I	PR	PTR	Peter Wright
Street Naming and Numbering - New Properties - First address	O	£ 163.00	£ -	£ 163.00	O	£ 165.00	£ -	£ 165.00	£ 2.00	£ -	£ 2.00	1.23%	D	I	PR	PTR	Peter Wright
Street Naming and Numbering - New Properties - Re-naming of a building/block flat/industrial estate	O	£ 144.00	£ -	£ 144.00	O	£ 150.00	£ -	£ 150.00	£ 6.00	£ -	£ 6.00	4.17%	D	I	PR	PTR	Peter Wright
Street Naming and Numbering - Renaming of Street where requested by residents up to 50 properties	O	£ 265.00	£ -	£ 265.00	O	£ 270.00	£ -	£ 270.00	£ 5.00	£ -	£ 5.00	1.89%	D	I	PR	PTR	Peter Wright
Street Naming and Numbering - Renaming of Street where requested by residents 51 and over properties	O	£ 477.00	£ -	£ 477.00	O	£ 480.00	£ -	£ 480.00	£ 3.00	£ -	£ 3.00	0.63%	D	I	PR	PTR	Peter Wright
Street Naming and Numbering - Naming of new roads on new developments - Each new road name	O	£ 210.00	£ -	£ 210.00	O	£ 215.00	£ -	£ 215.00	£ 5.00	£ -	£ 5.00	2.38%	D	I	PR	PTR	Peter Wright
Highways Infrastructure - or the giving of a notice under Section 14(2) of the 1984 Act for the reason mentioned in Section 14(1)(a).	O	£ 800.00	£ -	£ 800.00	O	£ 880.00	£ -	£ 880.00	£ 80.00	£ -	£ 80.00	10.00%	D	I	PR	PTR	Peter Wright
Highways Infrastructure - Anything done by a local authority in connection with or in consequence of a request to the Authority, the Chief Officer of Police or any other person specified by or under an order made under Section 49(4) of the 1984 Act to suspend the use of a parking place or any part of it.	O	£ 1,100.00	£ -	£ 1,100.00	O	Actual Costs plus £200 up to £1,000; then after that 20% if greater	£ -	Actual Costs plus £200 up to £1,000; then after that 20% if greater	£ -	£ -	£ -	0.00%	D	I	PR	PTR	Peter Wright
Highways Infrastructure - Anything done by a local traffic authority in connection with or in consequence of an event requiring traffic management measures	O	Actual Costs plus £200 up to £1000; then after that 20% if greater	£ -	Actual Costs plus £200 up to £1000; then after that 20% if greater	O	Actual Costs plus £200 up to £1,000; then after that 20% if greater	£ -	Actual Costs plus £200 up to £1,000; then after that 20% if greater	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways Infrastructure - Anything done by a local traffic authority in connection with or in consequence of the making of an order under Section 14(1)	O	£ 1,400.00	£ -	£ 1,400.00	O	£ 1,540.00	£ -	£ 1,540.00	£ 140.00	£ -	£ 140.00	10.00%	D	I	PR	PTR	Peter Wright
Highways Infrastructure - Consideration by a local authority of a request that, under Section 65(1) of the 1984 Act, it cause or permit a traffic sign (not being a sign which fulfils the conditions specified in Section 65(3A)(i) and (ii) to be placed on or near a road to indicate the route to specified land or premises.	O	£ 165.00	£ -	£ 165.00	O	£ 182.00	£ -	£ 182.00	£ 17.00	£ -	£ 17.00	10.30%	S	I	PR	PTR	Peter Wright
Highways Infrastructure - permitting - Fixed Penalty Notices (FPN) - Working in breach of a condition (This is the same as FPN penalties under the notice system, the Authority may extend the 36 day period at its discretion in any particular case)	O	£120 if paid within 36 days, discounted to £80 if paid within 29 days	£ -	£120 if paid within 36 days, discounted to £80 if paid within 29 days	O	£120 if paid within 36 days, discounted to £80 if paid within 29 days	£ -	£120 if paid within 36 days, discounted to £80 if paid within 29 days	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright
Highways Infrastructure - permitting - Fixed Penalty Notices (FPN) - Working without a permit (The Authority may extend the 36 day period at its discretion in any particular case)	O	£500 if paid within 36 days, discounted to £300 if paid within 29 days	£ -	£500 if paid within 36 days, discounted to £300 if paid within 29 days	O	£500 if paid within 36 days, discounted to £300 if paid within 29 days	£ -	£500 if paid within 36 days, discounted to £300 if paid within 29 days	£ -	£ -	£ -	0.00%	S	U	PR	PTR	Peter Wright

Highways Infrastructure - Traffic Signal data information	S	Actual Costs (min charge £160) (plus VAT)	£ -	Actual Costs (min charge £160) (plus VAT)	£ -	S	Actual Costs (min charge £176) (plus VAT)	£ -	Actual Costs (min charge £176) (plus VAT)	£ 16.00	£ -	£ 16.00	10.00%	D	I	PR	PTR	Peter Wright
Highways Infrastructure - Wide load arrangements	O	Actual Costs plus £200 up to £1000; then after that 20% if greater	£ -	Actual Costs plus £200 up to £1000; then after that 20% if greater	£ -	O	Actual Costs plus £200 up to £1,000; then after that 20% if greater	£ -	Actual Costs plus £200 up to £1,000; then after that 20% if greater	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Advertising on bus stops timetable case - A4 SIZE - per 6 month period	S	£ 102.50	£ 20.50	£ 123.00	£ 20.50	S	£ 102.50	£ 20.50	£ 123.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Navtej Tung
Highways - Licences - Consideration of an application for consent temporarily to deposit building materials, rubbish or other things in a street that is a highway maintainable at the public expense or to make a temporary excavation in it, and the undertaking of site inspections to monitor compliance with such consent pursuant to Section 171(1),(2) (4) and (5) of the 1980 Act.	Z	£220 for up to 14 days, £50 for each additional week thereafter, +£400 refundable deposit if no damage caused	£ -	£220 for up to 14 days, £50 for each additional week thereafter, +£400 refundable deposit if no damage caused	£ -	Z	£230 for up to 14 days, £52 for each additional week thereafter, +£400 refundable deposit if no damage caused	£ -	£230 for up to 14 days, £52 for each additional week thereafter, +£400 refundable deposit if no damage caused	£ 10.00	£ -	£ 10.00	4.56%	D	I	PR	PTR	Peter Wright
Highway Infrastructure - Temporary Construction Access Licence	E	£ 307.00	£ -	£ 307.00	£ -	E	£ 350.00	£ -	£ 350.00	£ 43.00	£ -	£ 43.00	14.01%	D	I	PR	PTR	Peter Wright
Highway Infrastructure - Temporary Construction Access Deposit - Deposit to cover cost of reinstatement should Developer fail to reinstate correctly.	E	POA	£ -	POA	£ -	E	POA	£ -	POA	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways Infrastructure - Turning off/on permanent traffic signals fee	E	£ 250.00	£ -	£ 250.00	£ -	E	£ 250.00	£ -	£ 250.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways Infrastructure - Trial holes for VXO's	O	£ 300.00	£ -	£ 300.00	£ -	O	£ 300.00	£ -	£ 300.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways Infrastructure - Crane licence when not in association with construction works - Section 178 of the Highways Act 1980 regulates the placement of apparatus such as rails, beams and cranes over the highway.	E	A licence costs £250 and is valid for 21 days. We need at least 10 working days to process an application. The fee is non-refundable.	£ -	A licence costs £250 and is valid for 21 days. We need at least 10 working days to process an application. The fee is non-refundable.	£ -	E	A licence costs £300 and is valid for 21 days. We need at least 10 working days to process an application. The fee is non-refundable.	£ -	A licence costs £300 and is valid for 21 days. We need at least 10 working days to process an application. The fee is non-refundable.	£ 50.00	£ -	£ 50.00	20.00%	D	I	PR	PTR	Peter Wright
Highways Infrastructure - Pavement Licence	O	Gazebo per install no longer 24hrs - £150 Shelving per year - £250	£ -	Gazebo per install no longer 24hrs - £150 Shelving per year - £250	£ -	O	Gazebo per install no longer 24hrs - £150 Shelving per year - £250	£ -	Gazebo per install no longer 24hrs - £150 Shelving per year - £250	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways Infrastructure - An extension to your existing vehicle crossing at the cost of £350.00, constructed up to the maximum permitted width of 4.3m - Only applicable when done in conjunction with the Capital Footway works programme	O	£ 350.00	£ -	£ 350.00	£ -	O	£ 350.00	£ -	£ 350.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways Infrastructure - A new full width crossing at the cost of £600.00, constructed to the minimum permitted width of 2.7m - Only applicable when done in conjunction with the Capital Footway works programme	O	£ 600.00	£ -	£ 600.00	£ -	O	£ 600.00	£ -	£ 600.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways Infrastructure - A new full width crossing at the cost of £950.00, constructed anywhere between the minimum permitted width of 2.7m up to the maximum permitted width of 4.3m - Only applicable when done in conjunction with the Capital Footway works programme	O	£ 950.00	£ -	£ 950.00	£ -	O	£ 950.00	£ -	£ 950.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Peter Wright
Highways Infrastructure - Charge for the co-ordination of Section 50 licence	O	£ 950.00	£ -	£ 950.00	£ -	O	£ 1,000.00	£ -	£ 1,000.00	£ 50.00	£ -	£ 50.00	5.26%	D	I	PR	PTR	Peter Wright
Temporary permit	O	£ 11.00	£ -	£ 11.00	£ -	O	£ 13.00	£ -	£ 13.00	£ 2.00	£ -	£ 2.00	18.18%	D	I	PR	PTR	Phil Carver/ Lisa Preston
Car parking - Discretionary suspension of the use of on/off-street parking places for waiting/loading - charge per parking space (per day)	O	£ 50.00	£ -	£ 50.00	£ -	O	£ 60.00	£ -	£ 60.00	£ 10.00	£ -	£ 10.00	20.00%	D	I	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - Off Street-Pay & Display Car Parking - Up to 1 hour (excl. Canterbury Parade, South Ockendon)	S	£ 0.83	£ 0.17	£ 1.00	£ 0.17	S	£ 0.83	£ 0.17	£ 1.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - Off Street-Pay & Display Car Parking - 1 to 2 hours	S	£ 1.25	£ 0.25	£ 1.50	£ 0.25	S	£ 1.25	£ 0.25	£ 1.50	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - Off Street-Pay & Display Car Parking - 2 to 4 hours	S	£ 2.08	£ 0.42	£ 2.50	£ 0.42	S	£ 2.08	£ 0.42	£ 2.50	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - Off Street-Pay & Display Car Parking - 4 to 6 hours	S	£ 3.33	£ 0.67	£ 4.00	£ 0.67	S	£ 3.33	£ 0.67	£ 4.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - Off Street-Pay & Display Car Parking - Over 6 Hours	S	£ 5.42	£ 1.08	£ 6.50	£ 1.08	S	£ 5.42	£ 1.08	£ 6.50	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - Off-Street Pay & Display Car Parking Canterbury Parade, South Ockendon - Up to 1 hour	S	Free of Charge	£ -	Free of Charge	£ -	S	Free of Charge	£ -	Free of Charge	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston
PP1 - Quick Stop Parking - Up to 30 minutes	O	£ 0.70	£ -	£ 0.70	£ -	O	£ 1.00	£ -	£ 1.00	£ 0.30	£ -	£ 0.30	42.86%	D	I	PR	PTR	Phil Carver/ Lisa Preston
PP1 - Quick Stop Parking - Up to 45 minutes	O	£ 0.90	£ -	£ 0.90	£ -	O	£ 1.20	£ -	£ 1.20	£ 0.30	£ -	£ 0.30	33.33%	D	I	PR	PTR	Phil Carver/ Lisa Preston
PP1 - Quick Stop Parking - Up to 1 hour	O	£ 1.40	£ -	£ 1.40	£ -	O	£ 1.70	£ -	£ 1.70	£ 0.30	£ -	£ 0.30	21.43%	D	I	PR	PTR	Phil Carver/ Lisa Preston

PP2 - Short Stay Parking - Up to 1 hour	O	£	0.70	£	0.70	O	£	1.00	£	-	£	1.00	£	0.30	£	-	£	0.30	42.86%	D	I	PR	PTR	Phil Carver/ Lisa Preston		
PP2 - Short Stay Parking - Up to 2 hours	O	£	1.40	£	1.40	O	£	1.70	£	-	£	1.70	£	0.30	£	-	£	0.30	21.43%	D	I	PR	PTR	Phil Carver/ Lisa Preston		
PP2 - Short Stay Parking - Up to 4 hours	O	£	2.30	£	2.30	O	£	2.60	£	-	£	2.60	£	0.30	£	-	£	0.30	13.04%	D	I	PR	PTR	Phil Carver/ Lisa Preston		
PP3 - Long Stay Parking - Up to 1 hour	O	£	0.70	£	0.70	O	£	1.00	£	-	£	1.00	£	0.30	£	-	£	0.30	42.86%	D	I	PR	PTR	Phil Carver/ Lisa Preston		
PP3 - Long Stay Parking - Up to 2 hours	O	£	1.20	£	1.20	O	£	1.50	£	-	£	1.50	£	0.30	£	-	£	0.30	25.00%	D	I	PR	PTR	Phil Carver/ Lisa Preston		
PP3 - Long Stay Parking - Up to 6 hours	O	£	3.20	£	3.20	O	£	4.00	£	-	£	4.00	£	0.80	£	-	£	0.80	25.00%	D	I	PR	PTR	Phil Carver/ Lisa Preston		
PP3 - Long Stay Parking - Over 6 hours	O					O	£	6.50	£	-	£	6.50	£	6.50	£	-	£	6.50	0.00%	D	N	PR	PTR	Phil Carver/ Lisa Preston		
Car Parking - Penalty Charge Notices - Higher Level Contraventions - Penalty Charge	O	£	70.00	£	-	£	70.00	£	70.00	£	-	£	70.00	£	-	£	-	£	-	0.00%	S	U	PR	PTR	Phil Carver/ Lisa Preston	
Car Parking - Penalty Charge Notices - Higher Level Contraventions - Penalty Charge paid within 14 days	O	£	35.00	£	-	£	35.00	O	£	35.00	£	-	£	35.00	£	-	£	-	£	-	0.00%	S	U	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - Penalty Charge Notices - Lower Level Contraventions - Penalty Charge	O	£	50.00	£	-	£	50.00	O	£	50.00	£	-	£	50.00	£	-	£	-	£	-	0.00%	S	U	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - Penalty Charge Notices - Lower Level Contraventions - Penalty Charge paid within 14 days	O	£	25.00	£	-	£	25.00	O	£	25.00	£	-	£	25.00	£	-	£	-	£	-	0.00%	S	U	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Business permits - per Month thereof	O	£	42.00	£	-	£	42.00	O	£	45.00	£	-	£	45.00	£	3.00	£	-	£	3.00	7.14%	D	I	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Business permits - per year	O	£	380.00	£	-	£	380.00	O	£	400.00	£	-	£	400.00	£	20.00	£	-	£	20.00	5.26%	D	I	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Business permits - for 6 months	O	£	210.00	£	-	£	210.00	O	£	230.00	£	-	£	230.00	£	20.00	£	-	£	20.00	9.52%	D	I	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - NHS permits	O	£	120.00	£	-	£	120.00	O	£	120.00	£	-	£	120.00	£	-	£	-	£	-	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Annual permit Commuter Car Parks Only	O	£	750.00	£	-	£	750.00	O	£	750.00	£	-	£	750.00	£	-	£	-	£	-	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Annual permit Non Commuter Car Parks / On Street Long Stay Only	O	£	500.00	£	-	£	500.00	O	£	500.00	£	-	£	500.00	£	-	£	-	£	-	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Contractor permits - Annual	O	£	165.00	£	-	£	165.00	O	£	200.00	£	-	£	200.00	£	35.00	£	-	£	35.00	21.21%	D	I	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Contractor permits - 6 month								O	£	100.00	£	-	£	100.00	£	100.00	£	-	£	100.00	0.00%	D	N	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Contractor permits - 3 month								O	£	70.00	£	-	£	70.00	£	70.00	£	-	£	70.00	0.00%	D	N	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Contractor permits - 1 month								O	£	50.00	£	-	£	50.00	£	50.00	£	-	£	50.00	0.00%	D	N	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Operational permits	O	£	125.00	£	-	£	125.00	O	£	130.00	£	-	£	130.00	£	5.00	£	-	£	5.00	4.00%	D	I	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Dispensations	O	Free of Charge	£	-	Free of Charge	O	Free of Charge	£	-	Free of Charge	£	-	Free of Charge	£	-	£	-	£	-	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston	
Parking permits - Charitable Organisations	O	up to 5x free permits per annum subject to justifying the need based on the scope of the charity, any additional permits required will be charged at £10 per additional permit	£	-	up to 5x free permits per annum subject to justifying the need based on the scope of the charity, any additional permits required will be charged at £10 per additional permit	O	up to 5x free permits per annum subject to justifying the need based on the scope of the charity, any additional permits required will be charged at £10 per additional permit	£	-	up to 5x free permits per annum subject to justifying the need based on the scope of the charity, any additional permits required will be charged at £10 per additional permit	£	-	up to 5x free permits per annum subject to justifying the need based on the scope of the charity, any additional permits required will be charged at £10 per additional permit	£	-	£	-	£	-	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston	
Parking permits - Replacement/ amendment of permits	O	£	11.00	£	-	£	11.00	O	Free of Charge	£	-	Free of Charge	£	-	£	-	£	-	£	-	0.00%	D	D	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Residents permits - per year - 1st permit per Household	O	Free of Charge	£	-	Free of Charge	O	£	10.00	£	-	£	10.00	£	10.00	£	-	£	10.00	0.00%	D	I	PR	PTR	Phil Carver/ Lisa Preston		
Parking permits - Residents permits - per year - 2nd permit per Household	O	Free of Charge	£	-	Free of Charge	O	£	20.00	£	-	£	20.00	£	20.00	£	-	£	20.00	0.00%	D	I	PR	PTR	Phil Carver/ Lisa Preston		
Parking permits - Residents permits - per year - 3rd permit per Household	O	£	75.00	£	-	£	75.00	O	£	80.00	£	-	£	80.00	£	5.00	£	-	£	5.00	6.67%	D	I	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Virtual Visitor Permits (per 5 hours)								O	£	0.45	£	-	£	0.45	£	0.45	£	-	£	0.45	0.00%	D	N	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Virtual Visitor Permits (all day)								O	£	0.75	£	-	£	0.75	£	0.75	£	-	£	0.75	0.00%	D	N	PR	PTR	Phil Carver/ Lisa Preston
Admin Fee - Non refundable - Car parking - Discretionary suspension of the use of on/off-street parking places for waiting/loading - admin fee for processing of suspensions	O	£	25.00	£	-	£	25.00	O	£	30.00	£	-	£	30.00	£	5.00	£	-	£	5.00	20.00%	D	I	PR	PTR	Phil Carver/ Lisa Preston

Annual Country Park Parking Season Pass - Up to 3 hours	S	£ 62.50	£ 12.50	£ 75.00	S	£ 62.50	£ 12.50	£ 75.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Phil Carver/ Lisa Preston	
Town Centre Management - Promotional Activity Space, Grays - Commercial (per day)	S	£ 115.00	£ 23.00	£ 138.00	S	£ 127.50	£ 25.50	£ 153.00	£ 12.50	£ 2.50	£ 15.00	10.87%	D	I	SEG	PTR	Gerard McCleave	
Town Centre Management - Promotional Activity Space, Grays - Charity (per day)	S	£ 41.67	£ 8.33	£ 50.00	S	£ 41.67	£ 8.33	£ 50.00	£ -	£ -	£ -	0.00%	D	U	SEG	PTR	Gerard McCleave	
Town Centre Management - Promotional Activity Space, Corringham - Commercial (per day)	S	£ 105.00	£ 21.00	£ 126.00	S	£ 116.67	£ 23.33	£ 140.00	£ 11.67	£ 2.33	£ 14.00	11.11%	D	I	SEG	PTR	Gerard McCleave	
Town Centre Management - Promotional Activity Space, Corringham - Charity (per day)	S	£ 37.50	£ 7.50	£ 45.00	S	£ 37.50	£ 7.50	£ 45.00	£ -	£ -	£ -	0.00%	D	U	SEG	PTR	Gerard McCleave	
Building Control Fees - Upon application with the Thurrock Council Building Control department	Z	POA	£ -	POA	Z	POA	£ -	POA	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Extension and outbuildings																PR	PTR	Stuart Fyffe
Single storey extension with floor area not more than 30m ² - Full Plans - Plan Charge	S	£ 121.00	£ 24.20	£ 145.20	S	£ 121.00	£ 24.20	£ 145.20	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Single storey extension with floor area not more than 30m ² - Full Plans - Inspection Charge	S	£ 403.00	£ 80.60	£ 483.60	S	£ 403.00	£ 80.60	£ 483.60	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Single storey extension with floor area not more than 30m ² - Building Notice Charge	S	£ 564.00	£ 112.80	£ 676.80	S	£ 564.00	£ 112.80	£ 676.80	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Single storey extension with floor area not more than 30m ² - Regularisation Charge	Z	£ 705.00	£ -	£ 705.00	Z	£ 705.00	£ -	£ 705.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Two storey extension with a total floor area less than 50m ² - Full Plans - Plan Charge	S	£ 148.00	£ 29.60	£ 177.60	S	£ 148.00	£ 29.60	£ 177.60	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Two storey extension with a total floor area less than 50m ² - Full Plans - Inspection Charge	S	£ 470.00	£ 94.00	£ 564.00	S	£ 470.00	£ 94.00	£ 564.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Two storey extension with a total floor area less than 50m ² - Building Notice Charge	S	£ 657.00	£ 131.40	£ 788.40	S	£ 657.00	£ 131.40	£ 788.40	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Two storey extension with a total floor area less than 50m ² - Regularisation Charge	Z	£ 821.25	£ -	£ 821.25	Z	£ 821.25	£ -	£ 821.25	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
First floor extension with a floor area not more than 30m ² - Full Plans - Plan Charge	S	£ 121.00	£ 24.20	£ 145.20	S	£ 121.00	£ 24.20	£ 145.20	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
First floor extension with a floor area not more than 30m ² - Full Plans - Inspection Charge	S	£ 355.00	£ 71.00	£ 426.00	S	£ 355.00	£ 71.00	£ 426.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
First floor extension with a floor area not more than 30m ² - Building Notice Charge	S	£ 496.00	£ 99.20	£ 595.20	S	£ 496.00	£ 99.20	£ 595.20	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
First floor extension with a floor area not more than 30m ² - Regularisation Charge	Z	£ 620.00	£ -	£ 620.00	Z	£ 620.00	£ -	£ 620.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Unheated non-habitable building with total floor between 30m ² and 40m ² , such as a garage or store - Full Plans - Plan Charge	S	£ 94.00	£ 18.80	£ 112.80	S	£ 94.00	£ 18.80	£ 112.80	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Unheated non-habitable building with total floor between 30m ² and 40m ² , such as a garage or store - Full Plans - Inspection Charge	S	£ 268.00	£ 53.60	£ 321.60	S	£ 268.00	£ 53.60	£ 321.60	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Unheated non-habitable building with total floor between 30m ² and 40m ² , such as a garage or store - Building Notice Charge	S	£ 403.00	£ 80.60	£ 483.60	S	£ 403.00	£ 80.60	£ 483.60	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Unheated non-habitable building with total floor between 30m ² and 40m ² , such as a garage or store - Regularisation Charge	Z	£ 503.75	£ -	£ 503.75	Z	£ 503.75	£ -	£ 503.75	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Non-exempt porch under 10m ² , incorporating a WC - Full Plans - Plan Charge	S	£ 94.00	£ 18.80	£ 112.80	S	£ 94.00	£ 18.80	£ 112.80	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Non-exempt porch under 10m ² , incorporating a WC - Full Plans - Inspection Charge	S	£ 268.00	£ 53.60	£ 321.60	S	£ 268.00	£ 53.60	£ 321.60	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Non-exempt porch under 10m ² , incorporating a WC - Building Notice Charge	S	£ 403.00	£ 80.60	£ 483.60	S	£ 403.00	£ 80.60	£ 483.60	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Non-exempt porch under 10m ² , incorporating a WC - Regularisation Charge	Z	£ 503.75	£ -	£ 503.75	Z	£ 503.75	£ -	£ 503.75	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Conversions																PR	PTR	Stuart Fyffe
First floor and second floor loft conversions with floor area not more than 30m ² - Full Plans - Plan Charge	S	£ 161.00	£ 32.20	£ 193.20	S	£ 161.00	£ 32.20	£ 193.20	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
First floor and second floor loft conversions with floor area not more than 30m ² - Full Plans - Inspection Charge	S	£ 355.00	£ 71.00	£ 426.00	S	£ 355.00	£ 71.00	£ 426.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
First floor and second floor loft conversions with floor area not more than 30m ² - Building Notice Charge	S	£ 550.00	£ 110.00	£ 660.00	S	£ 550.00	£ 110.00	£ 660.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
First floor and second floor loft conversions with floor area not more than 30m ² - Regularisation Charge	Z	£ 687.50	£ -	£ 687.50	Z	£ 687.50	£ -	£ 687.50	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Garage conversions with a total floor area less than 20m ² - Full Plans - Plan Charge	S	£ 107.00	£ 21.40	£ 128.40	S	£ 107.00	£ 21.40	£ 128.40	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Garage conversions with a total floor area less than 20m ² - Full Plans - Inspection Charge	S	£ 268.00	£ 53.60	£ 321.60	S	£ 268.00	£ 53.60	£ 321.60	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Garage conversions with a total floor area less than 20m ² - Building Notice Charge	S	£ 416.00	£ 83.20	£ 499.20	S	£ 416.00	£ 83.20	£ 499.20	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Garage conversions with a total floor area less than 20m ² - Regularisation Charge	Z	£ 520.00	£ -	£ 520.00	Z	£ 520.00	£ -	£ 520.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Alterations																PR	PTR	Stuart Fyffe
Replacing windows, roof lights, roof windows or external glazed doors, maximum 15 glazed units - Full Plans - Plan Charge	S	£ 67.00	£ 13.40	£ 80.40	S	£ 67.00	£ 13.40	£ 80.40	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Replacing windows, roof lights, roof windows or external glazed doors, maximum 15 glazed units - Full Plans - Inspection Charge	S	£ 101.00	£ 20.20	£ 121.20	S	£ 101.00	£ 20.20	£ 121.20	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Replacing windows, roof lights, roof windows or external glazed doors, maximum 15 glazed units - Building Notice Charge	S	£ 174.00	£ 34.80	£ 208.80	S	£ 174.00	£ 34.80	£ 208.80	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Replacing windows, roof lights, roof windows or external glazed doors, maximum 15 glazed units - Regularisation Charge	Z	£ 217.50	£ -	£ 217.50	Z	£ 217.50	£ -	£ 217.50	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Works the cost of works does not exceed £5,000, such as the removal of a load-bearing wall - Full Plans - Plan Charge	S	£ 81.00	£ 16.20	£ 97.20	S	£ 81.00	£ 16.20	£ 97.20	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Works the cost of works does not exceed £5,000, such as the removal of a load-bearing wall - Full Plans - Inspection Charge	S	£ 134.00	£ 26.80	£ 160.80	S	£ 134.00	£ 26.80	£ 160.80	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Works the cost of works does not exceed £5,000, such as the removal of a load-bearing wall - Building Notice Charge	S	£ 255.00	£ 51.00	£ 306.00	S	£ 255.00	£ 51.00	£ 306.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Works the cost of works does not exceed £5,000, such as the removal of a load-bearing wall - Regularisation Charge	Z	£ 318.75	£ -	£ 318.75	Z	£ 318.75	£ -	£ 318.75	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Chimney breast removal, up to two removals - Full Plans - Plan Charge	S	£ 54.00	£ 10.80	£ 64.80	S	£ 54.00	£ 10.80	£ 64.80	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Chimney breast removal, up to two removals - Full Plans - Inspection Charge	S	£ 134.00	£ 26.80	£ 160.80	S	£ 134.00	£ 26.80	£ 160.80	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Chimney breast removal, up to two removals - Building Notice Charge	S	£ 188.00	£ 37.60	£ 225.60	S	£ 188.00	£ 37.60	£ 225.60	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Chimney breast removal, up to two removals - Regularisation Charge	Z	£ 235.00	£ -	£ 235.00	Z	£ 235.00	£ -	£ 235.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Replacing a conservatory roof, not more than 30m ² , where thermal separation remains between dwelling and conservatory - Full Plans - Plan Charge	S	£ 81.00	£ 16.20	£ 97.20	S	£ 81.00	£ 16.20	£ 97.20	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Replacing a conservatory roof, not more than 30m ² , where thermal separation remains between dwelling and conservatory - Full Plans - Inspection Charge	S	£ 134.00	£ 26.80	£ 160.80	S	£ 134.00	£ 26.80	£ 160.80	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Replacing a conservatory roof, not more than 30m ² , where thermal separation remains between dwelling and conservatory - Building Notice Charge	S	£ 255.00	£ 51.00	£ 306.00	S	£ 255.00	£ 51.00	£ 306.00	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	
Replacing a conservatory roof, not more than 30m ² , where thermal separation remains between dwelling and conservatory - Regularisation Charge	Z	£ 318.75	£ -	£ 318.75	Z	£ 318.75	£ -	£ 318.75	£ -	£ -	£ -	0.00%	D	U	PR	PTR	Stuart Fyffe	

Name of Fee or Charge	2022/23 - Charges				2023/24 - Charges				Changes from 2022/23				Detail				
	VAT	Net Charge	VAT Amount	Total Charge	VAT	Net Charge	VAT Amount	Total Charge	Net Change	VAT Amount	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Owner
Transport Development - New Adoptable Residential Estate Road with standard Bellmouth Section 278 (Fee is for checking drawings and supervision of works)	O	£0 - £30k min £5k £30k - £1m, 10% of cost > £1m, 6% pf cost Hoarding deposit £120/sqm of highway enclosed Hoarding fee 10% of deposit, min £600	£ -	£0 - £30k min £5k £30k - £1m, 10% of cost > £1m, 6% pf cost Hoarding deposit £120/sqm of highway enclosed Hoarding fee 10% of deposit, min £600	O	REMOVED	£ -	REMOVED	£ -	£ -	£ -	0.00%	D	R	PR	PTR	Mat Kiely
Transport Development - New Adoptable Residential Estate Road with standard Bellmouth Section 38 (Fee is for checking drawings and supervision of works)	O	£0 - £30k min £5k £30k - £1m, 10% of cost > £1m, 6% pf cost Hoarding deposit £120/sqm of highway enclosed Hoarding fee 10% of deposit, min £600	£ -	£0 - £30k min £5k £30k - £1m, 10% of cost > £1m, 6% pf cost Hoarding deposit £120/sqm of highway enclosed Hoarding fee 10% of deposit, min £600	O	REMOVED	£ -	REMOVED	£ -	£ -	£ -	0.00%	D	R	PR	PTR	Mat Kiely
Transport Development - Residential Estate Road Bellmouth to private drive, access to distributor roads or higher category by Section 278 agreement (Fee is for checking drawings and supervision of works) Lower category roads serving 5 units – Section 184 cross over application	O	£0 - £30k min £5k £30k - £1m, 10% of cost > £1m, 6% pf cost Hoarding deposit £120/sqm of highway enclosed Hoarding fee 10% of deposit, min £600	£ -	£0 - £30k min £5k £30k - £1m, 10% of cost > £1m, 6% pf cost Hoarding deposit £120/sqm of highway enclosed Hoarding fee 10% of deposit, min £600	O	REMOVED	£ -	REMOVED	£ -	£ -	£ -	0.00%	D	R	PR	PTR	Mat Kiely
Non Commercial Matters - Request for an easement over Council Land Applicant would also need to pay for additional cost of works (e.g. drop kerb and crossover) and any additional legal costs affecting the title to the property.	S	£ 550.00	£ 110.00	£ 660.00	S	REMOVED	£ -	REMOVED	£ -	£ -	£ -	0.00%	D	R	RPD	PTR	Mark Bradbury
Passenger Transport - DBS Check	Z	£ 56.00	£ -	£ 56.00	Z	REMOVED	£ -	REMOVED	£ -	£ -	£ -	0.00%	D	R	PR	PTR	Navtej Tung
Highways Infrastructure - The placing by a local traffic authority of a traffic sign pursuant to Section 65(1) of the 1984 Act in accordance with a request of the kind referred to in the preceding paragraph.	O	£ 165.00	£ -	£ 165.00	O	REMOVED	£ -	REMOVED	£ -	£ -	£ -	0.00%	D	R	PR	PTR	Peter Wright
Car Parking - On-Street Pay & Display - Long Stay Thames Road & Access Road to Yacht Club - 0 to 1 hour	O	£ 0.70	£ -	£ 0.70	O	REMOVED	£ -	REMOVED	£ -	£ -	£ -	0.00%	D	R	PR	PTR	Phil Carver/ Lisa Preston

Car Parking - On-Street Pay & Display - Long Stay Thames Road & Access Road to Yacht Club - 1 to 2 hours	O	£	1.20	£	-	£	1.20	O	REMOVED	£	-	REMOVED	£	-	£	-	0.00%	D	R	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - On-Street Pay & Display - Long Stay Thames Road & Access Road to Yacht Club - over 2 hours	O	£	3.20	£	-	£	3.20	O	REMOVED	£	-	REMOVED	£	-	£	-	0.00%	D	R	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - On-Street Pay & Display - Short Stay (excl. Thames Road & Access Road to Yacht Club) - 0 to 1 hour	O	£	0.70	£	-	£	0.70	O	REMOVED	£	-	REMOVED	£	-	£	-	0.00%	D	R	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - On-Street Pay & Display - Short Stay (excl. Thames Road & Access Road to Yacht Club) - 1 to 2 hour	O	£	1.40	£	-	£	1.40	O	REMOVED	£	-	REMOVED	£	-	£	-	0.00%	D	R	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - On-Street Pay & Display - Short Stay (excl. Thames Road & Access Road to Yacht Club) - 2 to 4 hour	O	£	2.30	£	-	£	2.30	O	REMOVED	£	-	REMOVED	£	-	£	-	0.00%	D	R	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - On-Street Pay & Display Quick Stops - 0 to 30 mins	O	£	0.70	£	-	£	0.70	O	REMOVED	£	-	REMOVED	£	-	£	-	0.00%	D	R	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - On-Street Pay & Display Quick Stops - 30 to 45 mins	O	£	0.90	£	-	£	0.90	O	REMOVED	£	-	REMOVED	£	-	£	-	0.00%	D	R	PR	PTR	Phil Carver/ Lisa Preston
Car Parking - On-Street Pay & Display Quick Stops - 45 mins to 1 hour	O	£	1.40	£	-	£	1.40	O	REMOVED	£	-	REMOVED	£	-	£	-	0.00%	D	R	PR	PTR	Phil Carver/ Lisa Preston
Parking permits - Visitor permits - Additional Sheets of 20 per Household	O	£	7.00	£	-	£	7.00	O	REMOVED	£	-	REMOVED	£	-	£	-	0.00%	D	R	PR	PTR	Phil Carver/ Lisa Preston

Work Programme

Committee: Planning, Transport, Regeneration Overview and Scrutiny Committee

Year: 2022/2023

Dates of Meetings: 05 July 2022, 18 October 2022, 06 December 2022 and 28 February 2023

Topic	Lead Officer	Requested by Officer/Member
05 July 2022		
Stanford-le-Hope Interchange Report	Keith Rumsey	Members
Thurrock Supported Bus Services	Mat Kiely & Julie Rogers	Officers
Tilbury Town Fund Programme	Kevin Munnelly & Henry Kennedy-Skipton	Officers
Work Programme	Democratic Services	Standing item
18 October 2022		
A13 Widening Project	Keith Rumsey	Members
Stanford-le-Hope Interchange project	Keith Rumsey	Members
Work Programme	Democratic Services	Standing item
23 November 2022 – Extraordinary		
Grays Regeneration Masterplan to inc: Grays Underpass	Kevin Munnelly & Henry Kennedy-Skipton	Members
Purfleet Regeneration	Kevin Munnelly & Henry Kennedy-Skipton	Members
Supported Bus Services Report	Mat Kiely	Officers

Work Programme

Work Programme	Democratic Services	Standing item
06 December 2022		
Fees and Charges	Julie Rogers and Jonathan Wilson/Kelly McMillan	Officers
Stanford-le-Hope Interchange project	Kevin Munnely & Henry Kennedy-Skipton	Members
Work Programme	Democratic Services	Standing item
28 February 2023		
Local Plan – Consultation Feedback and Next Steps	Leigh Nicholson	Officers
Stanford-le-Hope Interchange project	Kevin Munnely & Henry Kennedy-Skipton	Members
ITB capital programme	Mat Kiely	Officers
Evidence Baseline	Mat Kiely	Officers
Transport Vision	Mat Kiely	Officers
A13 East Facing Access update	Mat Kiely	Members
Tilbury Town Fund	Kevin Munnely & Henry Kennedy-Skipton	Members
Grays Regeneration Masterplan to inc: Grays Underpass	Kevin Munnely & Henry Kennedy-Skipton	Members
Purfleet Regeneration	Kevin Munnely & Henry Kennedy-Skipton	Members

Work Programme

Portfolio Holder Report	Councillor Mark Coxshall	Chair
Work Programme	Democratic Services	Standing item
Briefing Notes		
Transport Strategy update	Mat Kiely	
Local Plan Update	Leigh Nicholson	

Items to be represented at a later date -

Clerk: Kenna-Victoria Healey

Last updated: November 2022

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